

## AGENDA

### COMMITTEE ON COMMUNITY IMPROVEMENT

March 7, 2006

Aldermen Garrity, O'Neil,  
Osborne, Gatsas, Duval

5:30 PM

Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Chairman Garrity advises that the first purpose of the meeting is organizational in nature, and requests the Clerk to provide a brief overview regarding typical issues addressed by the Committee.
4. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Forty Five Thousand Seven Hundred Ninety Seven Dollars (\$45,797) for FY2005 CIP 210105 Homeless Health Care Program.  
**Gentlemen, what is your pleasure?**
5. Amending resolution and budget authorization transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2005 CIP 711705 WWTF Facility Plan Project.  
**Gentlemen, what is your pleasure?**
6. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the 2006 CIP 214306 – 6% Incentive Fund Program.  
**Gentlemen, what is your pleasure?**

7. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 410706 NH DWI Patrol Program.  
**Gentlemen, what is your pleasure?**
8. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 410806 NH Speed Enforcement Program.  
**Gentlemen, what is your pleasure?**
9. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 411906 Manchester School Bus Enforcement Patrols.  
**Gentlemen, what is your pleasure?**
10. Amending resolution and budget authorization authorizing and appropriating funds in the amount of One Hundred Thirty Seven Thousand Three Hundred Seventy Eight Dollars (\$137,378) for FY2006 CIP 412106 Homeland Security Exercise and Evaluation Program.  
**Gentlemen, what is your pleasure?**
11. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Five Thousand Six Hundred Four Dollars (\$5,604) for the FY2006 CIP 610606 Housing Rehabilitation/Lead Paint Hazard Remediation Program.  
**Gentlemen, what is your pleasure?**
12. Amending resolution and budget authorization transferring, authorizing and appropriating funds in the amount of One Hundred Twenty Five Thousand Dollars (\$125,000) for the 2006 CIP 712006 S. Mammoth Phase 3 Project.  
**Gentlemen, what is your pleasure?**

13. CIP Budget Authorizations:  
411404 Hazardous Materials Response Planning – Revision #2  
710904 Annual Bridge Maintenance Program – Revision #1  
610405 Infrastructure/Hardscape Improvements – Revision #1  
**Gentlemen, what is your pleasure?**
  
14. Communications from Kevin Sheppard, Deputy Public Works Director, providing city vehicle usage information.  
**Gentlemen, what is your pleasure?**
  
15. Petition to layout a portion of Lewis Street.  
*(Note: Highway Department supports petition as street is currently treated as a public way.)*  
**Gentlemen, what is your pleasure?**
  
16. Petition to discontinue a portion of Union East Back Street.  
*(Note: tabled at a road hearing on 12/19/2005 pending report from the Committee on CIP and City Clerk's Office. City Clerk has requested this item remain tabled at this time.)*  
**Gentlemen, what is your pleasure?**
  
17. Sewer abatement request (163 So. Mammoth Road).  
*(Note: EPD recommends an abatement in the amount of \$295.20 be granted.)*  
**Gentlemen, what is your pleasure?**
  
18. Sewer abatement request (396-398 Amherst Street).  
*(Note: EPD recommends an abatement in the amount of \$594.00 be granted.)*  
**Gentlemen, what is your pleasure?**
  
19. Communication from Robert MacKenzie, Director of Planning, advising of the interest of the NH Institute of Art possibly acquiring city-owned property located on Bethel Court adjacent to the Library.  
*(Note: being forwarded to committee at this time for informational purposes only.)*  
**Gentlemen, what is your pleasure?**

20. Report to be presented by Dennis Hebert, Grant Writer.
21. Discussion relative to the Parks, Recreation and Cemetery Department Master Plan.

### **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

22. Communication from Aldermen Garrity and O'Neil requesting the Highway Department review the situation at the intersection of So. Willow and So. Maple Streets and report back to the Committee with recommendations for improvements and estimated costs.  
*(Originally tabled 02/18/2005 pending estimate from Highway. Retabled 04/12/2005 pending research by Planning on the availability of South Willow funds.)*
23. Funding for the Weston Tower project.  
*(Tabled 04/12/2005 – referred to Highway (Facilities Division), Parks, Recreation and Cemetery and Planning Departments for review. On October 11, 2005 Parks requested to work with Finance to outline initial and annual costs. Communication from Chuck DePrima dated 01/11/2006 providing an update enclosed.)*
24. On May 3, 2005 the Board of Mayor and Aldermen voted to retain and repair the Black Brook/Maxwell Pond Stream Restoration Proposal and referred to the Committee on CIP for funding.  
*(On 06/07/2005 referred to CIP staff for report back to September Committee meeting regarding funding. Tabled on 09/13/2005 pending report from the Planning Director.)*
25. Communication from Kevin Sheppard, Deputy Public Works Director, seeking the Committee's review and assistance in finalization of a policy on graffiti removal on private property.  
*(Tabled 09/13/2005 – referred to Highway Department for recommendation on a policy and fee for removal of graffiti on private property.)*  
*(Note: communication dated 10/17/2005 from the Public Works Director advising of his position relating to the removal of graffiti on private property.)*
26. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Five Thousand Seven Hundred Ninety Seven Dollars (\$45,797) for FY2005 CIP 210105 Homeless Health Care Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the United States Department of Health and Human Services Health Resources and Services Administration for operation of the Homeless Health Care Program;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

### **By increasing:**

FY2005 CIP 210105 - Homeless Health Care Program - \$45,797 Federal  
(from \$340,000 to \$385,797)

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: 210105 Project Year: 2005 CIP Resolution: 6/1/2004  
 Title: Homeless Health Care Amending Resolution: 3/21/2006  
 Administering Department: Health Department Revision: 1

Project Description Funds to support health care services for homeless persons in Manchester.

## Federal Grants

Federal Grant: Yes

## Environmental

Review Required: No

Grant Executed:

Completed:

## Critical Events

1	Program Initiation	1/04/05
2	Program Completion	6/30/06
3		
4		
5		

Expected Completion Date:

6/30/2006

## Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$385,797.00	\$0.00	\$0.00	\$385,797.00
<b>TOTAL</b>	<b>\$385,797.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$385,797.00</b>

## Revisions

1. Budget increased from \$330,683 to \$385,797 due to the receipt of additional grant funds.

## COMMENTS

Note 1 - Budget reduction from \$340,000 to \$317,221. Grant estimated to be \$340,000, actual grant amount \$317,221. Note 2 - Budget increase of \$13,462 from \$317,221 to \$330,683 due to receipt of additional grant funds. \$340,000 approved as a part of 2005 CIP.

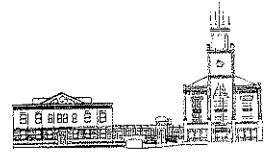


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *smf/rsr*  
Director of Planning

Date: February 28, 2006

Subject: Health Department – CIP #210105 – Homeless Health Care

The Health Department has notified us that the City has been approved to receive additional grant funds totaling \$55,114 from the United States Department of Health and Human Services Health Resources and Services Administration. These funds will be used to allow the Manchester Health Department to provide health services to the homeless.

As such, we have prepared the appropriate Amending Resolution and Budget Authorization Form necessary for additional programming.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

5

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2005 CIP 711705 WWTF Facility Plan Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 5 contains all sources of Enterprises, Fees and Other Sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to identify and allocate funds in the amount of \$150,000 required to complete the WWTF Facility Plan; and

WHEREAS, funds in at least that amount are available from a previously authorized CIP project;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By increasing:**

FY2005 CIP 711705 – WWTF Facility Plan Project - \$150,000 Enterprise  
(from \$650,000 Enterprise to \$800,000 Enterprise)

**By decreasing:**

FY2005 CIP 711405 – WSPS – Roof/HVAC/Piping  
(from \$1,000,000 Enterprise to \$850,000 Enterprise)

Resolved, that this Resolution shall take effect upon its passage.



5

### CIP BUDGET AUTHORIZATION

CIP #: 711405	Project Year: 2005	CIP Resolution: 6/1/2004
Title: WSPS - Roof/HVAC/Piping	Amending Resolution: 3/21/2006	
Administering Department: Highway - EPD	Revision: #2	

**Project Description** Funding to replace deteriorated roof, HVAC, and replace process valving at the West Side Pump Station.

<b>Federal Grants</b>	Federal Grant: No	<b>Environmental</b>	Review Required: No
	Grant Executed:		Completed:

#### Critical Events

1	Program Initiation	8/3/04
2	Program Completion	06/30/06
3		
4		
5		

Expected Completion Date: 6/30/2006

#### Line Item Budget

	ENTERPRISE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$75,900.00	\$0.00	\$0.00	\$75,900.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$198,525.00	\$0.00	\$0.00	\$198,525.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$575,225.00	\$0.00	\$0.00	\$575,225.00
Other	\$350.00	\$0.00	\$0.00	\$350.00
<b>TOTAL</b>	<b>\$850,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$850,000.00</b>

#### Revisions

Revision #1 - reallocates line items.  
 Revision #2 - transfers \$150,000 of Enterprise funds to project 711705 WWTF Facility Plan.

#### COMMENTS

Project is Bonded with Enterprise funds to pay off debt service.

# CIP BUDGET AUTHORIZATION

CIP #: 711705 Project Year: 2005 CIP Resolution: 6/1/2004  
 Title: WWTF Facility Plan Amending Resolution: 3/21/2006  
 Administering Department: Highway - EPD Revision: #1

Project Description For the upgrading of the plant including an analysis of any major modifications that may be required.

Federal Grants Federal Grant: No Environmental Review Required: No  
 Grant Executed: Completed:

## Critical Events

1	Program Initiation	11/16/04
2	Program Completion	06/30/06
3		
4		
5		

Expected Completion Date: 6/30/2006

## Line Item Budget

	ENTERPRISE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$800,000.00	\$0.00	\$0.00	\$800,000.00
<b>TOTAL</b>	<b>\$800,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800,000.00</b>

## Revisions

Revision #1 - initial allocation of \$650,000 increased by \$150,000 from transfer of funds from 711405  
 WSPS - Roof/HVAC/Piping project..

## COMMENTS

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the 2006 CIP 214306 - 6% Incentive Fund Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$8,000 allocated to Hillsborough County from the New Hampshire Division for Children Youth and Families for the implementation of the 6% Incentive Fund Program;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By adding:**

FY2006 CIP 214306 – 6% Incentive Fund Program - \$8,000 State

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: 214306 Project Year: 2006 CIP Resolution: 5/17/2005  
 Title: 6% Incentive Fund Program Amending Resolution: 3/21/2006  
 Administering Department: Office of Youth Services Revision:

Project Description: Funds for alternative educational setting for at-risk youth, along with memberships to youth oriented clubs.

Federal Grants: Federal Grant: No Environmental: Review Required: No  
 Grant Executed: Completed:

## Critical Events

1	Project Initiation	3/7/06
2	Project Completion	06/30/06
3		
4		
5		

Expected Completion Date: 6/30/2006

## Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$8,000.00	\$0.00	\$0.00	\$8,000.00
<b>TOTAL</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>

## Revisions

COMMENTS: Funds in the amount of \$8,000 from State of New Hampshire, Division For Children, Youth, & Families granted to Hillsborough County and subsequently allocated to the City for carrying out the program.

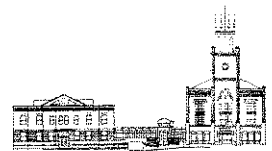


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *smf ASM*

Date: February 17, 2006

Subject: CIP 214306 6% Incentive Fund

The Youth Services Department has notified us that the State Grant for the 6% Incentive Fund previously received by that Department has been renewed for the 2006 year. These funds are allocated to Hillsborough County, which in turn reallocates them to the City for the operation of the Program.

In order for the City to accept and subsequently expend these funds it will be necessary for the full Board to review and approve the attached CIP documents. As such, the Committee is respectfully requested to recommend approval of the attached amending resolution and budget authorization to the full Board of Mayor and Aldermen.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

7

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY 2006 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars a (\$2,697) for FY2006 CIP 410706 NH DWI Patrol Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Highway Safety Agency to implement DWI Patrols;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By increasing:**

FY2006 410706 – 2006 NH DWI Patrol Program - \$2,697 State  
(from \$17,737.20 to \$20,434.20)

Resolved, that this Resolution shall take effect upon its passage.

**CIP BUDGET AUTHORIZATION**

CIP #: **410706** Project Year: **2006** CIP Resolution: **5/17/2005**  
 Title: **NH DWI Patrol Program** Amending Resolution: **3/21/2006**  
 Administering Department: **Police Department** Revision: **4**

Project Description: **Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.**

**Federal Grants** Federal Grant: **No** **Environmental** Review Required: **No**  
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	12/6/05
2	Program Completion	9/15/06
3		
4		
5		

Expected Completion Date: **9/15/2006**

**Line Item Budget**

	STATE			TOTAL
Salaries and Wages	\$20,434.20	\$0.00	\$0.00	\$20,434.20
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$20,434.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$20,434.20</b>

**Revisions**

- #1 \$6,000 approved as a part of 2006 CIP, \$4,284 of grant funds actually received.
- #2 \$3,744 of additional grant funds received increasing budget by \$2,028 to \$8,028.
- #3 \$9,709.20 of additional grant funds received increasing budget from \$8,028 to \$17,737.20.
- #4 \$2,697 of additional grant funds received increasing budget from \$17,737.20 to \$20,434.20

**COMMENTS**



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *smf RSM*  
Director of Planning

Date: March 7, 2006

Subject: Police Department – CIP #410706 – NH DWI Patrol Program

The Police Department has notified us that the City has received additional grant funds from the State of New Hampshire Highway Safety Agency totaling \$2,697 for the implementation of DWI Patrols.

As such, we have prepared the appropriate CIP Amending Resolution and revised Budget Authorization Form.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)





# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY 2006 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 410806 NH Speed Enforcement Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Highway Safety Agency to enforce speed laws;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By increasing:**

FY2006 410806 – NH Speed Enforcement Program - \$2,697 State  
From \$40,000 Cash; to \$42,697 (\$40,000 Cash; \$2,697 State)

Resolved, that this Resolution shall take effect upon its passage.

8

### CIP BUDGET AUTHORIZATION

CIP #: 410806	Project Year: 2006	CIP Resolution: 5/17/2005
Title: NH Speed Enforcement Program		Amending Resolution: 3/21/2006
Administering Department: Police Department		Revision: 1

**Project Description:** Concentrated efforts to enforce speed laws using State Grant funds as well as enforcement of noise and other traffic violations utilizing City Cash funding.

<b>Federal Grants</b>	Federal Grant: No	<b>Environmental</b>	Review Required: No
	Grant Executed:		Completed:

#### Critical Events

1	Program Initiation	7/19/05
2	Program Completion	6/30/06
3		
4		
5		

Expected Completion Date:

#### Line Item Budget

	STATE	CASH		TOTAL
Salaries and Wages	\$2,697.00	\$0.00	\$0.00	\$2,697.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$40,000.00	\$0.00	\$40,000.00
<b>TOTAL</b>	<b>\$2,697.00</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$42,697.00</b>

#### Revisions

#1 \$2,697 of additional funding received from the State increasing budget from \$40,000 to \$42,697.

#### COMMENTS

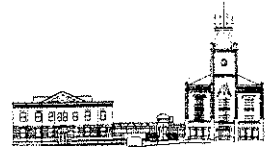


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *SMA f ASM*  
Director of Planning

Date: March 7, 2006

Subject: Police Department – CIP #410806 – NH Speed Enforcement Program

The Police Department has notified us that the City has received grant funds from the State of New Hampshire Highway Safety Agency totaling \$2,697 to enforce speed laws.

As such, we have prepared the appropriate CIP Amending Resolution and revised Budget Authorization Form.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

9

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 411906 Manchester School Bus Enforcement Patrols."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Highway Safety Agency to implement School Bus Enforcement Patrols;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By adding:**

FY2006 - CIP 411906 Manchester School Bus Enforcement Patrols - \$2,697 State

Resolved, that this Resolution shall take effect upon its passage.

9

### CIP BUDGET AUTHORIZATION

CIP #: <b>411906</b>	Project Year: <b>2006</b>	CIP Resolution: <b>5/17/2005</b>
Title: <b>Manchester School Bus Enforcement Patrols</b>	Amending Resolution: <b>3/21/2006</b>	
Administering Department: <b>Police Department</b>	Revision: <b></b>	

<b>Project Description</b>	Program funding for officer salaries to enforce traffic laws associated with the safe operation of public school buses.
----------------------------	---

#### Federal Grants

Federal Grant: **No**  
Grant Executed:

#### Environmental

Review Required: **No**  
Completed:

#### Critical Events

1	Program Initiation	3/7/06
2	Program Completion	6/30/06
3		
4		
5		

Expected Completion Date: **6/30/2006**

#### Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$2,697.00	\$0.00	\$0.00	\$2,697.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,697.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,697.00</b>

#### Revisions

#### COMMENTS



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *RSM*  
Director of Planning

Date: February 28, 2006

Subject: Police Department – CIP #411906 – Manchester School Bus Enforcement Patrols

The Police Department has notified us that the City has received grant funds from the State of New Hampshire Highway Safety Agency totaling \$2,697 for the implementation of school bus enforcement patrols. The patrols will concentrate on reducing the number of traffic violations occurring around public school buses.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

"Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thirty Seven Thousand Three Hundred Seventy Eight Dollars (\$137,378) for FY2006 CIP 412106 Homeland Security Exercise and Evaluation Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Department of Safety to conduct a Homeland Security Exercise and Evaluation Program at the Manchester Airport;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By adding:**

FY2006 - CIP 412106 Homeland Security Exercise and Evaluation Program - \$137,378 State

Resolved, that this Resolution shall take effect upon its passage.

10

10

### CIP BUDGET AUTHORIZATION

CIP #: **412106** Project Year: **2006** CIP Resolution: **5/17/2005**  
Title: **Homeland Security Exercise and Evaluation Program** Amending Resolution: **3/21/2006**  
Administering Department: **Police Department** Revision:

Project Description: **Funding to conduct a Weapons of Mass Destruction exercise at the Manchester Airport.**

**Federal Grants** Federal Grant: **No** **Environmental** Review Required: **No**  
Grant Executed:  Completed:

#### Critical Events

1	Program Initiation	3/7/06
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date: **12/31/2006**

#### Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$16,000.00	\$0.00	\$0.00	\$16,000.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$121,378.00	\$0.00	\$0.00	\$121,378.00
<b>TOTAL</b>	<b>\$137,378.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$137,378.00</b>

#### Revisions

#### COMMENTS





Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

10

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *RSK*  
Director of Planning

Date: February 28, 2006

Subject: Police Department – CIP #412106 – Homeland Security Exercise and Evaluation Program

The Police Department has notified us that the City has received grant funds from the State of New Hampshire Department of Safety totaling \$137,378 to conduct a Weapons of Mass Destruction exercise at the Manchester Airport.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Six Hundred Four Dollars (\$5,604) for the FY2006 CIP 610606 Housing Rehabilitation/Lead Paint Hazard Remediation Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept loan proceeds in the amount of \$5,604 from the repayment of a project loan for the implementation of the Lead Hazard Control Grant Program;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

**By increasing:**

FY2006 CIP 610606 Housing Rehabilitation/Lead Paint Hazard Remediation Program - \$5,604 Other From \$200,000 Affordable Housing Trust Fund; to \$205,604 (\$200,000 Affordable Housing Trust Fund; \$5,604 Other)

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: **610606** Project Year: **2006** CIP Resolution: **5/17/2005**  
 Title: **Housing Rehabilitation/Lead Paint Hazard Remediation** Amending Resolution: **3/21/2006**  
 Administering Department: **Planning & Community Development** Revision: **1**

Project Description: **Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.**

**Federal Grants** Federal Grant: **No** **Environmental** Review Required: **No**  
 Grant Executed:  Completed:

## Critical Events

1	Program Initiation	7/1/05
2	Program Completion	6/30/06
3		
4		
5		

Expected Completion Date: **6/30/2006**

## Line Item Budget

	Affordable	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$200,000.00	\$5,604.00	\$0.00	\$205,604.00
<b>TOTAL</b>	<b>\$200,000.00</b>	<b>\$5,604.00</b>	<b>\$0.00</b>	<b>\$205,604.00</b>

## Revisions

#1 - Total budget increased \$5,604 from \$200,000 to \$205,604 due to the repayment of loan proceeds.

## COMMENTS



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie *sup. RSM*  
Director of Planning

Date: February 28, 2006

Subject: Planning Department – CIP #610606 – Housing Rehabilitation/Lead  
Hazard Remediation Program

The City's Lead Hazard Control Program has received \$5,604 of funds due to the sale of a rental property. In accordance with federal requirements, these funds must be used for the implementation of additional lead hazard control activities and therefore we are requesting that the funds be added to the City's current Housing Rehabilitation/Lead Hazard Remediation Program.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Forms necessary to increase the project budget.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

# City of Manchester New Hampshire

*In the year Two Thousand and Six*

## A RESOLUTION

“Amending the FY2005 and 2006 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Twenty Five Thousand Dollars (\$125,000) for the 2006 CIP 712006 S. Mammoth Phase 3 Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 and 2006 CIP as contained in the 2005 and 2006 CIP budget; and

WHEREAS, Table 5 contains all sources of Enterprises, Fees and Other Sources of funds to be used in the execution of projects; and

WHEREAS, funds originally allocated for repairs to portions of the sewer infrastructure in the City are no longer needed; and

WHEREAS, the Board of Mayor and Aldermen desires to provide additional funding to complete the S. Mammoth Phase 3 project; and

NOW, THEREFORE, be it resolved that the 2005 and 2006 CIP be amended as follows:

**By increasing:**

FY2006 CIP 712006 – S. Mammoth Phase 3 - \$125,000 Enterprise  
(from \$500,000 Enterprise to \$625,000 Enterprise)

**By decreasing:**

FY2005 CIP 711305 – Sewer Infrastructure  
(from \$200,000 Enterprise to \$75,000 Enterprise)

Resolved, that this Resolution shall take effect upon its passage.

12

# 12

## CIP BUDGET AUTHORIZATION

CIP #: 711305

Project Year: 2005

CIP Resolution: 6/1/2004

Title: Sewer Infrastructure

Amending Resolution: 3/21/2006

Administering Department: Highway - EPD

Revision: #1

Project Description: Funding to repair portions of aging sewer infrastructure within the City.

### Federal Grants

Federal Grant: No

### Environmental

Review Required: No

Grant Executed:

Completed:

### Critical Events

1	Program Initiation	07/21/04
2	Program Completion	6/30/06
3		
4		
5		

Expected Completion Date:

6/30/2006

### Line Item Budget

	ENTERPRISE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$75,000.00	\$0.00	\$0.00	\$75,000.00
<b>TOTAL</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>

### Revisions

Revision #1 - transfers \$125,000 of Enterprise funds to project 712006 S. Mammoth Phase 3.

### COMMENTS

12

### CIP BUDGET AUTHORIZATION

CIP #: <b>712006</b>	Project Year: <b>2006</b>	CIP Resolution: <b>5/17/2005</b>
Title: <b>S. Mammoth Phase 3</b>	Amending Resolution: <b>3/21/2006</b>	
Administering Department: <b>Highway EPD</b>	Revision: <b>#1</b>	

**Project Description**      Enterprise funding to complete new sewers and pump station in Shaunna Court, Cohas Avenue and Greenwood Court area.

#### Federal Grants

Federal Grant: **No**  
Grant Executed:

#### Environmental

Review Required: **No**  
Completed:

#### Critical Events

1	Program Initiation	July 05
2	Program Completion	July 06
3		
4		
5		

Expected Completion Date: **7/31/2006**

#### Line Item Budget

	ENTERPRISE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$625,000.00	\$0.00	\$0.00	\$625,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$625,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$625,000.00</b>

#### Revisions

Revision #1 - Increases this project by \$125,000 of Enterprise funds from 711305 Sewer Infrastructure.

#### COMMENTS

13

### CIP BUDGET AUTHORIZATION

CIP #: <b>411404</b>	Project Year: <b>2004</b>	CIP Resolution: <b>6/9/2003</b>
Title: <b>Hazardous Materials Response Planning</b>	Amending Resolution: <b></b>	
Administering Department: <b>Fire Department</b>	Revision: <b>#2</b>	

**Project Description**      Development of a Hazardous Material Plan including the acquisition of hardware and related software use in the implementation of the plan.

<b>Federal Grants</b>	Federal Grant: <b>No</b>	<b>Environmental</b>	Review Required: <b>No</b>
	Grant Executed: <b></b>		Completed: <b></b>

#### Critical Events

1	Project Initiation	07/01/03
2	Project Completion	06/30/06
3		
4		
5		

Expected Completion Date: **6/30/2006**

#### Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$3,768.80	\$0.00	\$0.00	\$3,768.80
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$8,931.20	\$0.00	\$0.00	\$8,931.20
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$12,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,700.00</b>

#### Revisions

Revision #1 - transferring funds between line items.  
Revision #2 - extends project to 06/30/06.

#### COMMENTS



13

### CIP BUDGET AUTHORIZATION

CIP #:  Project Year  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

#### Federal Grants

Federal Grant:   
 Grant Executed:

#### Environmental

Review Required:   
 Completed:

#### Critical Events

1	Project Initiation	7/1/03
2	Project Completion	06/30/06
3		
4		
5		

Expected Completion Date:

#### Line Item Budget

	CASH			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$80,000.00	\$0.00	\$0.00	\$80,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>

#### Revisions

Revision #1 - extends project to 06/30/06.

#### COMMENTS

13

## CIP BUDGET AUTHORIZATION

CIP #: 610405 Project Year: 2005 CIP Resolution: 6/1/2004  
 Title: Infrastructure/Hardscape Improvements Amending Resolution  
 Administering Department: Highway Department Revision: #1

Project Description Second phase of repairs and improvements to Millyard Infrastructure and hardscape.

## Federal Grants

Federal Grant: No  
 Grant Executed:

## Environmental

Review Required: No  
 Completed:

## Critical Events

1	Project Initiation	7/1/04
2	Project Completion	06/30/06
3		
4		
5		

Expected Completion Date: 6/30/2006

## Line Item Budget

	CBDRF			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$105,000.00	\$0.00	\$0.00	\$105,000.00
Other	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>TOTAL</b>	<b>\$110,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$110,000.00</b>

## Revisions

Revision #1 - extends this project to 06/30/06.

## COMMENTS

Includes concrete wall repair, sidewalk repair, curb repair/new crosswalk construction, tree well repairs, rail/bench/light fixture/flagpole painting and other misc. repairs.



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

14

January 24, 2006

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *City Vehicle Usage*

Dear Committee Members:

Attached as a follow-up to a previous request, please find a list of City passenger type vehicles which list the current odometer, estimated mileage per year and the use of the vehicle.

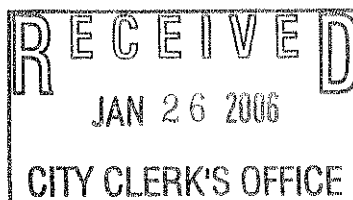
Should you have any questions pertaining to this list, please feel free to contact me at this office.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Michael Lopez



14

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?
<b>Parks, Recreation &amp; Cemetery</b>							
CEM857	G09333	1994	GMC	CHEVY CAPRICE	117,638	1,500	greenhouse transport & outside meetings & cemetery tours
CEM858	G11810	1999	FMC	FORD CROWN VIC	131,562	2,500	Meetings & cemetery tours
PKS03	G09919	1999	FMC	CROWN VICTORIA	131,219	5,000	transportation to meetings and facilities
PKSA4	G03769	1995	CHV	95 CHEVY CAPRICE	112,552	5,000	transportation between facilities
PKSA3	G03765	1998	FMC	1998 WHITE CROWN VIC	97,157	5,000	transportation to meetings and facilities

<b>Building Department</b>							
BLDG-0852	G02837	1996	FMC	FORD RANGER TRUCK	69,868	7000	Housing inspections
BLDG-0853	G02840	1996	GM	CHEVY LUMINA	43,020	3,500	Zoning inspections
BLDG-0902	G03519	1998	FMC	RANGER PICKUP	63,656	8,200	Construction inspections
BLDG-0903	G02839	1998	FMC	FORD RANGER PICKUP	53,879	8,200	Construction inspections
BLDG-0904	G02838	1998	FMC	FORD RANGER PICKUP	63,835	10,500	Construction inspections
BLDG-0947	G13948	1999	GM	CHEVROLET CAVALIER	49,557	7,600	Housing inspections
BLDG-0948	G00237	1999	GM	CHEVY CAVALIER	26,128	4,200	Construction inspections
BLDG-0958	G17356	1999	FMC	CROWN VIC. - CRUISER	130,597	3,000	Construction inspections
BLDG-0977	G00236	2000	FMC	FORD FOCUS	26,128	4,300	Housing inspections
BLDG-0979	G13960	2000	FMC	FORD FOCUS	33,634	5,700	Housing inspections
BLDG-0993	G0202	2001	FMC	FORD RANGER	54,068	11,000	Construction inspections
BLDG-1013	G00135	2001	FMC	FORD RANGER	16,053	4,000	Construction inspections
BLDG-1087	G00170	2005	FMC	FORD TAURUS 4DR SEDAN	1,600	1,800	Construction inspections
	G013300			CROWN VIC. - CRUISER	107,345	3,600	Housing inspections

<b>Traffic</b>							
TR-35		2000	FMC	RECYCLED-CRUISER	147,434	4,000	Both vehicles are shared by the Director, Deputy and foreman
TR-36		2001	FMC	RECYCLED CRUISER	118,816	4,000	for inspections, meetings, ect..

<b>Health</b>							
HLTH-0918	G04577	1998	GM	CHEVROLET MALIBU	29,098	4,000	Inspections
HLTH-0920	G04576	1998	FMC	WINDSTAR A51 VAN	48,717	6,000	Inspections
HLTH-0949	G04575	1999	GM	CAVALIER	32,658	5,000	Inspections
HLTH-0978	G11107	2000	FMC	FOCUS	25,535	5,000	Inspections
HLTH-1010	G00193	2001	GM	CHEVY CAVALIER	20,644	5,000	Inspections
HLTH-1046	G16868	2003	GMC	CHEVY TAHOE	7,693	3,000	Public Health Response

<b>Human Resources</b>							
HR-1026	G04043	2001	FMC	CROWN VIC. - CRUISER	118,598	3000 (8 mos.)	Security related issues, installation, maintenance, operation, meetings

# Vehicles Used For?

Reference Number Registration Number Year Manuf. Desc. Current Odometer Estimated Miles per Year

## Highway

590	GO3726	1998	Ford	4DR. SEDAN	122,630	8,600	Inspection of private contractors
571	GO3309	1998	Ford	TAURUS	16,500	2,500	Shared vehicle for Dept. useage
611	GO3310	2000	Ford	FORD CROWN VIC	145,443	7,900	Inspection of private contractors
598	GO0756	1998	Ford	FORD CROWN VICTORIA	100,710	3,500	Shared vehicle for Eng. Division
599	GO3286	1999	Ford	FORD CROWN VICTORIA	125,094	8,400	Inspection of utility crews
585	G13203	2000	Ford	TAURUS 4DR. SEDAN	70,615	14,000	Inspection and mgmt. Of City Crews
614	GO3730	1997	Jeep	CHEROKEE	50,103	14,500	Inspection and mgmt. Of City Crews
615	G16374	2000	Ford	FORD CROWN VICTORIA	123,821	3,500	Shared vehicle for Eng. Division
616	G15374	2000	Ford	FORD CROWN VICTORIA	144,982	6,100	Inspection of utility crews

## Information Systems

INFO-0894	G13288	1997	FMC	FORD AEROSTAR VAN	14,209	2,000	The vehicle is used daily to transport equipment to other departments; and to rotate backup tapes of all systems and servers.
-----------	--------	------	-----	-------------------	--------	-------	---

## Fire Department

FIRE-CAR1	GO2346	1999	CHV	CHEVY TAHOE	130,941	21,825	FIRE/HAZ MAT INCIDENT RESPONSE
FIRE-CAR2	GO2376	2001	CHV	CHEVROLET TAHOE	44,585	11,146	FIRE/ HAZ MAT INCIDENT RESPONSE
FIRE-CAR3	GO2342	1999	CHV	CHEVY TAHOE	53,468	8,900	TRAINING & SAFETY RESPONSE
FIRE-CAR4	GO2345	1995	CHV	CHEVY CAPRICE WAGON	41,844	4,200	FIRE PREVENTION/ARSON INVESTIGATION
FIRE-CAR5	GO2367	1992	FMC	CRWN VICTORIA SEDAN	49,069	3,775	FIRE CHIEF
FIRE-CAR6	GO2344	1999	FMC	GROWN VICTORIA SEDAN	16,175	2,700	ASST. FIRE CHIEF
FIRE-CAR8	GO2375	1988	FMC	FORD LTD WAGON	99,645	6,000	CITY-WIDE COMMUNICATIONS
FIRE-CAR9	GO2343	1991	CHV	CHEVY CAPRICE WAGON	125,724	8,400	CITY-WIDE COMMUNICATIONS
FIRE-CAR10	G10544	1995	CHV	CHEVY VAN	71,818	7,200	FIRE PREVENTION/ARSON INVESTIGATION
FIRE-CAR11	G12997	1988	FMC	88 FORD CROWN VICTORIA	90,362	5,800	CITY-WIDE COMMUNICATIONS

## Clerk's Office

CLERK-0952	G09312	1999	FMC	FORD TAURUS WAGON	27,992	5,600	Business inspections & elections
------------	--------	------	-----	-------------------	--------	-------	----------------------------------

## Highway - Facilities Division

PBS-0929	GO3308	1999	Ford	4DR. SEDAN	99,013	4,000	Facilities Supt., Inspection of Facilities/Projects
PBS-0966	G03859	2000	Ford	FORD RANGER PICKUP	13,321	3,000	Chief Facilities Mgr., Inspection of Facilities/Projects
PBS-0985	G17761	2000	Ford	CROWN VIC. - CRUISER	145,552	7,000	Bldg. Prog. Supvr., Inspection of Facilities/Projects
PBS- 0990	G17357	1999	Ford	CROWN VIC. - CRUISER	122,163	4,000	Clerk of the Works, Inspection of Facilities/Projects



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

February 24, 2006

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Vehicle Information Report*

Dear Committee Members:

Attached, please find a report that was requested by the Committee at a previous meeting. Should you have any questions, please feel free to contact me.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Melinda Salomone-Abood

Encl.

12

Fiscal Year 05  
07/01/04 - 06/30/05

Vehicles Used  
For?

Current  
Odometer

Desc.

Manuf.

Year

Registration  
Number

Reference  
Number

Estimated  
Miles per Year

Costs

Fuel

Gals.

Maintenance

Total Costs

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel Gals.	Costs	Maintenance	Total Costs
Parks, Recreation & Cemetery											
CEM857	G06933	1994	GMC	CHEVY CAPRICE	117,638	1,500	greenhouse transport & outside meetings & cemetery tours	283.97	\$ 329.60	\$ 284.51	\$ 594.11
CEM858	G11810	1999	FMC	FORD CROWN VIC	131,562	2,500	Meetings & cemetery tours	695	\$ 887.62	\$ 639.54	\$ 1,527.16
PKS03	G06919	1999	FMC	CROWN VICTORIA	131,219	5,000	transportation to meetings and facilities	Not Avail	Not Avail	\$ 1,054.44	
PKSA4	G03769	1995	CHV	95 CHEVY CAPRICE	112,552	5,000	transportation between facilities	369.11	\$ 456.74	\$ 326.58	\$ 783.32
PKSA3	G03765	1998	FMC	1998 WHITE CROWN VIC	97,157	5,000	transportation to meetings and facilities	172.47	\$ 199.08	Not Available	

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel Gals.	Costs	Maintenance	Total Costs
Building Department											
BLDG-0852	G02837	1996	FMC	FORD RANGER TRUCK	69,868	7,000	Housing inspections	505.3	\$ 657.24	\$ 210.06	\$ 867.30
BLDG-0853	G02840	1996	GM	CHEVY LUMINA	43,020	3,500	Zoning inspections	112.8	\$ 150.54	\$ 142.76	\$ 293.30
BLDG-0902	G03519	1998	FMC	RANGER PICKUP	63,666	8,200	Construction inspections	553.1	\$ 723.71	\$ 1,965.89	\$ 2,689.60
BLDG-0903	G02839	1998	FMC	FORD RANGER PICKUP	53,879	8,200	Construction inspections	507.6	\$ 666.68	\$ 855.46	\$ 1,322.14
BLDG-0904	G02838	1998	FMC	FORD RANGER PICKUP	63,835	10,500	Construction inspections	595.6	\$ 781.20	\$ 332.99	\$ 1,114.19
BLDG-0947	G13948	1999	GM	CHEVROLET CAVALIER	49,557	7,600	Housing inspections	383.2	\$ 469.61	\$ 2,624.29	\$ 3,093.90
BLDG-0948	G00237	1999	GM	CHEVY CAVALIER	26,128	4,200	Construction inspections	108.9	\$ 136.23	\$ 276.79	\$ 413.02
BLDG-0958	G17566	1999	FMC	CROWN VIC. - CRUISER	130,597	3,000	Construction inspections	660	\$ 840.87	\$ 1,705.36	\$ 2,546.23
BLDG-0977	G00236	2000	FMC	FORD FOCUS	26,128	4,300	Housing inspections	274.6	\$ 353.87	\$ 665.85	\$ 1,019.72
BLDG-0979	G13960	2000	FMC	FORD FOCUS	33,634	5,700	Housing inspections	347.6	\$ 449.34	\$ 236.93	\$ 686.27
BLDG-0993	G00202	2001	FMC	FORD RANGER	54,068	11,000	Construction inspections	672.4	\$ 840.87	\$ 319.62	\$ 1,160.49
BLDG-1013	G00135	2001	FMC	FORD RANGER	16,053	4,000	Construction inspections	268.6	\$ 282.56	\$ 98.37	\$ 380.93
BLDG-1087	G00170	2005	FMC	FORD TAURUS 4DR SEDAN	1,600	1,800	Construction inspections	64.6	\$ 91.42	\$ 51.48	\$ 142.90
	G013300			CROWN VIC. - CRUISER	107,345	3,600	Housing inspections				

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel Gals.	Costs	Maintenance	Total Costs
Traffic											
TR-35		2000	FMC	RECYCLED-CRUISER	147,434	4,000	Both vehicles are shared by the Director, Deputy and foreman for inspections, meetings, ect..	219.96	\$ 297.81	\$ 2,405.73	\$ 2,703.54
TR-36		2001	FMC	RECYCLED CRUISER	118,816	4,000		76.67	\$ 110.89	\$ 1,525.41	\$ 1,636.30

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel Gals.	Costs	Maintenance	Total Costs
Health											
HLTH-0918	G04577	1998	GM	CHEVROLET MALIBU	29,098	4,000	Inspections	115.4	\$ 154.23	\$ 247.16	\$ 401.39
HLTH-0920	G04576	1998	FMC	WINDSTAR A51 VAN	48,717	6,000	Inspections	299.2	\$ 392.38	\$ 991.13	\$ 1,383.51
HLTH-0949	G04575	1999	GM	CAVALIER	32,668	5,000	Inspections	145.4	\$ 193.34	\$ 114.41	\$ 307.75
HLTH-0978	G11107	2000	FMC	FOCUS	25,535	5,000	Inspections	201.2	\$ 264.54	\$ 106.73	\$ 371.27
HLTH-1010	G00193	2001	GM	CHEVY CAVALIER	20,644	5,000	Inspections	180.8	\$ 200.51	\$ 255.43	\$ 455.94
HLTH-1046	G16868	2003	GMC	CHEVY TAHOE	7,693	3,000	Public Health Response	243.4	\$ 274.07	\$ 143.42	\$ 417.49

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel Gals.	Costs	Maintenance	Total Costs
Human Resources											
HR-1026	G04043	2001	FMC	CROWN VIC. - CRUISER	118,598	3,000 (8 mos.)	Security related issues, installation, maintenance, operation, meetings	186.7	\$ 219.32	\$ 386.33	\$ 605.65

Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel Gals.	Costs	Maintenance	Total Costs
Highway											
590	G03726	1998	Ford	4DR, SEDAN	122,630	8,600	Inspection of private contractors	619.85	\$ 780.39	\$ 1,454.24	\$ 2,234.63
571	G03309	1998	Ford	TAURUS	16,500	2,500	Shared vehicle for Dept. usage	112.5	\$ 140.60	\$ 220.25	\$ 360.85
611	G03310	2000	Ford	FORD CROWN VIC	145,443	7,900	Inspection of private contractors	476.51	\$ 627.55	\$ 1,538.56	\$ 2,166.11
598	G00756	1998	Ford	FORD CROWN VICTORIA	100,710	3,500	Shared vehicle for Eng. Division	273.91	\$ 362.34	\$ 638.80	\$ 1,001.14
599	G03286	1999	Ford	FORD CROWN VICTORIA	125,094	8,400	Inspection of utility crews	801	\$ 1,016.33	\$ 1,366.27	\$ 2,382.60
585	G13203	2000	Ford	TAURUS 4DR, SEDAN	70,615	14,000	Inspection and mgmt. Of City Crews	809.81	\$ 1,027.63	\$ 1,923.24	\$ 2,950.87
614	G03730	1997	Jeep	CHEROKEE	50,103	14,500	Inspection and mgmt. Of City Crews	928.82	\$ 1,243.04	\$ 1,485.20	\$ 2,728.24
615	G16374	2000	Ford	FORD CROWN VICTORIA	123,821	3,500	Shared vehicle for Eng. Division	136.36	\$ 180.73	\$ 1,133.27	\$ 1,314.00
616	G15374	2000	Ford	FORD CROWN VICTORIA	144,982	6,100	Inspection of utility crews	496.57	\$ 663.08	\$ 2,108.60	\$ 2,771.68

14

Fiscal Year 05  
07/01/04 - 06/30/05

Vehicles Used  
For?

Estimated  
Miles per Year

Desc.

Manuf.

Registration  
Number

Reference  
Number

Information Systems		Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Fuel			Total Costs	
Reference Number	Registration Number	Year	Manuf.	Desc.	Current Odometer	Estimated Miles per Year	Vehicles Used For?	Gals.	Costs	Maintenance	Total Costs	
INFO-0894	G13288	1997	FMC	FORD AEROSTAR VAN	14,209	2,000	The vehicle is used daily to transport equipment to other departments; and to rotate backup tapes of all systems and servers.	131.4	\$ 176.09	\$ 316.80	\$ 492.89	

<b>Fire Department</b>												
FIRE-CAR1	G02346	1999	CHV	CHEVY TAHOE	130,941	21,825	FIRE/HAZ MAT INCIDENT RESPONSE	2145	\$2,904.74	Not Available		
FIRE-CAR2	G02376	2001	CHV	CHEVROLET TAHOE	44,585	11,146	FIRE/HAZ MAT INCIDENT RESPONSE	711.2	\$ 982.88	Not Available		
FIRE-CAR3	G02342	1999	CHV	CHEVY TAHOE	53,468	8,900	TRAINING & SAFETY RESPONSE	386.5	\$ 540.28	Not Available		
FIRE-CAR4	G02345	1995	CHV	CHEVY CAPRICE WAGON	41,844	4,200	FIRE PREVENTION/ARSON INVESTIGATION	539.3	\$ 728.57	Not Available		
FIRE-CAR5	G02367	1992	FMC	CRWN VICTORIA SEDAN	49,069	3,775	FIRE CHIEF	57.3	\$ 69.58	Not Available		
FIRE-CAR6	G02344	1999	FMC	CROWN VICTORIA SEDAN	16,175	2,700	ASST. FIRE CHIEF	94.8	\$ 124.52	Not Available		
FIRE-CAR8	G02375	1988	FMC	FORD LTD WAGON	99,645	6,000	CITY-WIDE COMMUNICATIONS	404.6	\$ 556.60	Not Available		
FIRE-CAR8	G02375	1991	CHV	CHEVY CAPRICE WAGON	125,724	8,400	CITY-WIDE COMMUNICATIONS	495.5	\$ 681.43	Not Available		
FIRE-CAR9	G02343	1991	CHV	CHEVY VAN	71,818	7,200	FIRE PREVENTION/ARSON INVESTIGATION	922.1	\$ 1,242.58	Not Available		
FIRE-CAR10	G10544	1995	CHV	CHEVY VAN	90,362	5,800	CITY-WIDE COMMUNICATIONS	391.7	\$ 528.15	Not Available		
FIRE-CAR11	G12997	1988	FMC	88 FORD CROWN VICTORIA								

<b>Clerk's Office</b>												
CLERK-0952	G09312	1999	FMC	FORD TAURUS WAGON	27,992	5,600	Business inspections & elections	240	\$ 309.27	\$ 139.87	\$ 449.14	

<b>Highway - Facilities Division</b>												
PBS-0929	G03308	1999	Ford	4DR. SEDAN	99,013	4,000	Facilities Supt., Inspection of Facilities/Projects	31.6	\$ 43.42	\$ 475.55	\$ 518.97	
PBS-0966	G03859	2000	Ford	FORD RANGER PICKUP	13,321	3,000	Chief Facilities Mgr., Inspection of Facilities/Projects	75.4	\$ 71.40	\$ 346.24	\$ 417.64	
PBS-0985	G17761	2000	Ford	CROWN VIC. - CRUISER	145,552	7,000	Bldg. Prog. Supvtr., Inspection of Facilities/Projects	103.6	\$ 143.31	\$ 1,938.47	\$ 2,081.78	
PBS-0990	G17357	1999	Ford	CROWN VIC. - CRUISER	122,163	4,000	Clerk of the Works, Inspection of Facilities/Projects			\$ -		

<b>Airport Authority</b>												
AP-001	G10915	1999	FMC	EXPLORER	129,287	18,681	Admin/Airport Director	586	\$1,016	\$1,268	\$2,284	
AP-002	G02664	1998	FMC	EXPLORER	176,315	23,323	Operations	1249	\$2,166	\$3,090	\$5,256	
AP-003	G01511	2003	FMC	EXPLORER	72,586	23,572	Admin/Properties	1158	\$2,008	\$229	\$2,237	
AP-004	G10599	2003	FMC	EXPLORER	59,709	21,261	Operations	1239	\$2,149	\$437	\$2,586	
AP-005	G17302	2004	FMC	EXPLORER	32,940	17,842	Operations/Maintenance	1306	\$2,265	\$88	\$2,353	
AP-028	G04419	1999	FMC	EXPLORER	143,704	23,460	Engineering	1217	\$2,111	\$1,350	\$3,461	
AP-029	N/A	1994	FMC	EXPLORER	135,628	4,391	Operations	587	\$1,018	\$396	\$1,414	
AP-034	G04416	1999	FMC	EXPLORER	128,868	19,579	Admin/Marketing	1170	\$2,029	\$661	\$2,690	
AP-041	N/A	1995	FMC	EXPLORER	166,149	931	Engineering	999	\$1,732	\$275	\$2,007	
AP-042	G02662	1998	FMC	EXPLORER	144,377	12,765	Security/Admn.	789	\$1,368	\$1,395	\$2,763	
AP-072	G02665	1997	CMC-DOD	INTREPID	148,991	4,316	Engineering	248	\$430	\$1,023	\$1,453	
AP-074	G09990	2002	FMC	TAURUS	88,469	20,059	Administration	794	\$1,377	\$784	\$2,161	
AP-101	42	1998	FMC	CROWN VIC	109,181	15,955	Police Vehicle	1375	\$2,385	\$1,322	\$3,707	
AP-102	43	2004	FMC	CROWN VIC	34,090	31,974	Police Vehicle	2506	\$4,346	\$1,221	\$5,567	
AP-103	41	2001	FMC	CROWN VIC	105,545	24,792	Police Vehicle	1953	\$3,387	\$2,857	\$6,244	
AP-104	40	1993	FMC	CROWN VIC	147,227	1,105	Police Vehicle	323	\$560	\$1,748	\$2,308	
AP-E2009	G17439	2003	FMC	EXPLORER	106,639	43,894	Security Patrol	4034	\$6,996	\$4,618	\$11,614	

**Notes for Airport**

-All costs are calendar year 2005.  
-Cost of fuel is based on a yearly average of \$1.7342 per gal.





A T T O R N E Y S   A T   L A W

15

January 6, 2006

Manchester City Clerk  
One City Hall Plaza  
Elm Street  
Manchester, NH 03101

**RE: Petition to Lay Out a Portion of Lewis Street**

To Whom It May Concern:

Enclosed please find a Petition of Michael and Mary Card to Lay Out an existing portion of Lewis Street to be filed with the Board of Mayor and Alderman. The purpose of this Petition is to confirm the public status of Lewis Street as constructed.

As part of our research related to this street we have determined that this portion of Lewis Street was dedicated on a plan recorded in the Hillsborough County Registry of Deeds as plan # 327 in September 1914. The street was not constructed until on or about 1964 at the same time that the houses at 90 Lewis Street and 65 Lewis Street were constructed. The City of Manchester at that time also extended public water, drainage and sewer lines into the extended portion of Lewis Street. For some undetermined reason a Petition to Lay Out the new portion of Lewis Street was filed at that time but not pursued by the former land owner. The City of Manchester has been plowing and otherwise maintaining Lewis Street since its construction in 1964.

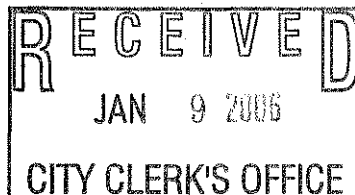
The Petitioners waive any claim for compensation or damages related to this Petition since the street has been utilized as a public way for all purposes since 1964. This Petition is requested to formally confirm the status of Lewis Street as a public way.

The following parties are abutters to the affected portion of Lewis Street:

Patricia M. Mekshes, 28 Pasture Drive, Manchester, NH 03102  
Nessly J. and Denise T. Geer, 90 Lewis Street, Manchester, NH 03102-4921

STEBBINS, LAZOS & VAN DER BEKEN  
PROFESSIONAL ASSOCIATION

The Daily Mirror Building  
66 Hanover Street, Suite 301  
Manchester, NH 03101  
Telephone (603) 627-3700  
Facsimile (603) 641-8900

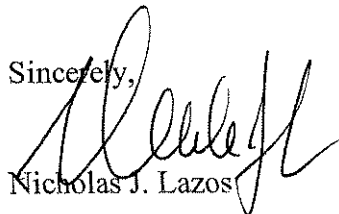


15

City of Manchester School Department  
Joseph and Mary Doucet, 51 Lewis Street, Manchester, NH 03102-4939  
Michael and Mary Card, 65 Lewis Street, Manchester, NH 03102

Should you have any questions, please give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "Nicholas J. Lazos". The signature is fluid and cursive, with a large initial "N" and "J".

Enclosure

cc:

Michael and Mary Card  
65 Lewis Street  
Manchester, NH 03102

## To the Honorable Board of Mayor and Aldermen of the City of Manchester:

The Undersigned respectfully petition and represent that for the accommodation of the public that there is occasion pursuant to New Hampshire RSA 231:8 for the formal laying out of a class V highway over a portion of LEWIS STREET, which has been maintained by the City of Manchester for approximately 40 years and is more particularly described as follows:

Beginning at a point on the Northerly line of Lewis Street, 400' Westerly of the Westerly line of Summerside Ave.

Said streets are platted streets on a plan of Summerside Heights, 1914, thence

N 83° 37' 40" W, 214.42' to the Westerly terminus of the layed out Highway.

Meaning to describe the Northerly line of the platted Lewis Street and the Highway to be 40' wide.

Meaning and intending to create a public way 40' wide over the platted Lewis Street.

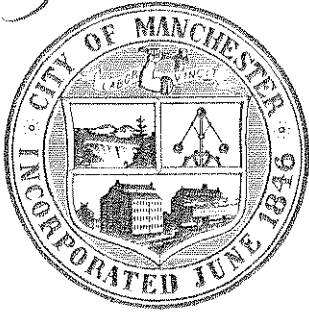
We therefore request that you confirm the legal status of the Highway described above and formally lay out said Highway as a public way.

Michael and Mary Card  
By their attorneys  
Stebbins, Lazos & Van Der Beken, P.A.

By: 

Dated: January 6, 2006

15



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

January 26, 2006

Community Improvement Committee of the Board of Mayor and Aldermen  
City Hall  
c/o Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

RE: PETITION TO LAYOUT A PORTION OF LEWIS STREET

Dear Committee Members,

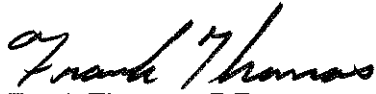
Lewis Street runs westerly from Summerside Street, past James A. Pollock Drive, to a dead end. The street was originally dedicated on a subdivision plat entitled "Plan of Summerside Heights" by Frank Gay, September 11, 1914. The easterly 400' of the street was accepted by the City June 27, 1941 and recorded at Roads, Streets and Bridges book 11 page 43. A petition for layout and a petition to establish grade were filed April 27, 1966 asking the City to extend the road westerly 192.37'. Record of the disposition of the petitions by the Board of Mayor and Aldermen was not found.

Similarly this petition is asking to layout from the end of the current accepted way and run westerly 214.42' to about 24' beyond the end of the existing pavement. The first 190.25' of the petitioned area is currently paved and has active water, sewer and drainage lines. The remaining 24.17' of the area would be for slopes and snow storage. The Highway Department re-paved this part of the street in 1996 and the street appears to be in good condition.

There are a number of costs associated with the layout of the street by statute. The petitioner should be held to perform required title searches, legal notifications and pay damages due titleholders to the satisfaction the City Solicitor.

The Highway Department supports this petition as the street is currently treated as a public way.

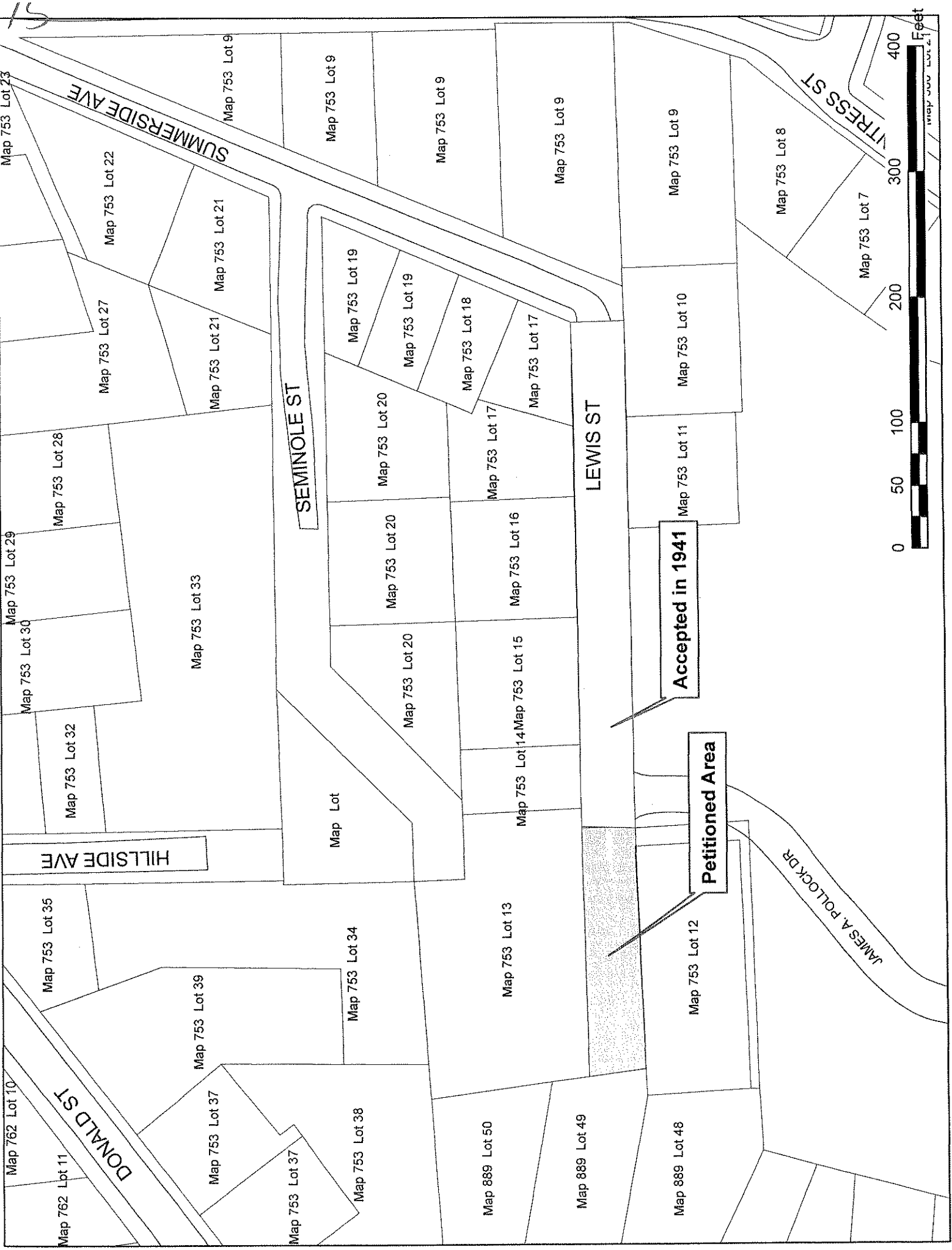
Sincerely,

A handwritten signature in black ink that reads "Frank Thomas". The signature is written in a cursive, slightly slanted style.

Frank Thomas, P.E.  
Public Works Director

MJM

cc: File





# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

January 30, 2006

Douglas W. Draper  
430 Walnut Street  
Manchester, NH 03104

Re: Petition for Discontinuance

Dear Mr. Draper:

As you are aware your petition for discontinuance was tabled at the road hearing held on December 19, 2005 pending reports from the Committee on Community Improvement and City Clerk's office.

Please be advised that this matter will be deferred until the March 7<sup>th</sup> meeting of the Committee on Community Improvement allowing additional time for the Clerk's office to research this matter further.

Sincerely,

Leo R. Bernier  
City Clerk

116

RECEIVED  
MANCHESTER CITY CLERK

'05 AUG 29 09:49

Douglas W. Draper  
430 Walnut Street  
Manchester, NH 03104

12-17-05  
+ Referred to  
CSPD/CMTA +  
City Clerk's Office

August 29, 2005

Community Improvement Committee  
% Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

Re: Petition for Discontinuance

Attn: Paula LeBlond-Kang

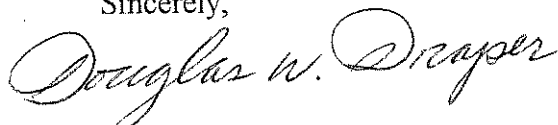
Dear Mrs. LeBlond-Kang:

I am enclosing a current Tax Map of my property at 432-430 Walnut Street, Manchester, NH. The red crosshatched area is the area that I am petitioning the Community Improvement Committee for discontinuance. I want to acquire the rights to this land and I need the Committee to Quiet Title.

My neighbors at 953 Union Street has already acquired 10 feet of this City-owned 20' right-of-way and I want to acquire the other ten feet that abuts my property. Enclosed is also a MEMO ONLY copy of a map entitled, PRIVATE LAND SEWERAGE dated January 24, 1923, page 3702. This map indicates that at that date, the 20' City-owned right-of-way, separating my property at 432-430 Walnut Street and my neighbor's property at 953 Union Street was, in fact, 20' wide at that time. Since that date, it is obvious that at some point in time, between now and then that these same neighbor's acquired ten feet of that passageway.

I am respectfully asking the Committee to allow me the same courtesy of acquiring the other 10' of that passageway which directly abuts my property.

Sincerely,



Douglas W. Draper

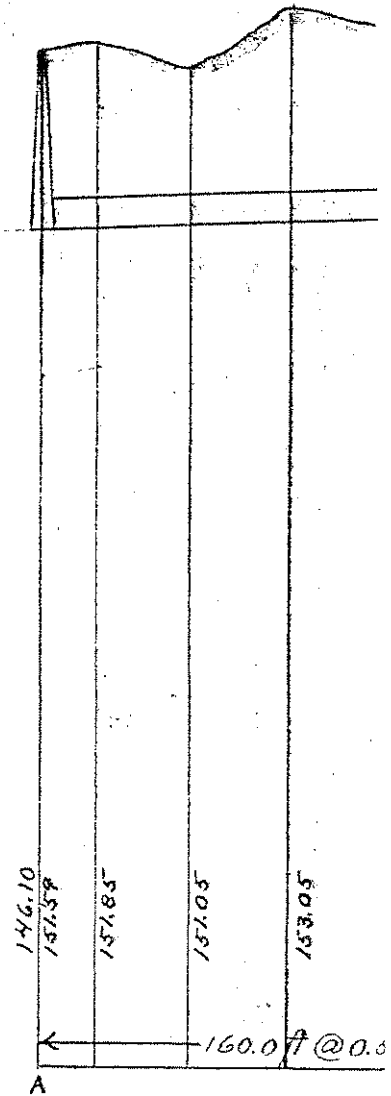
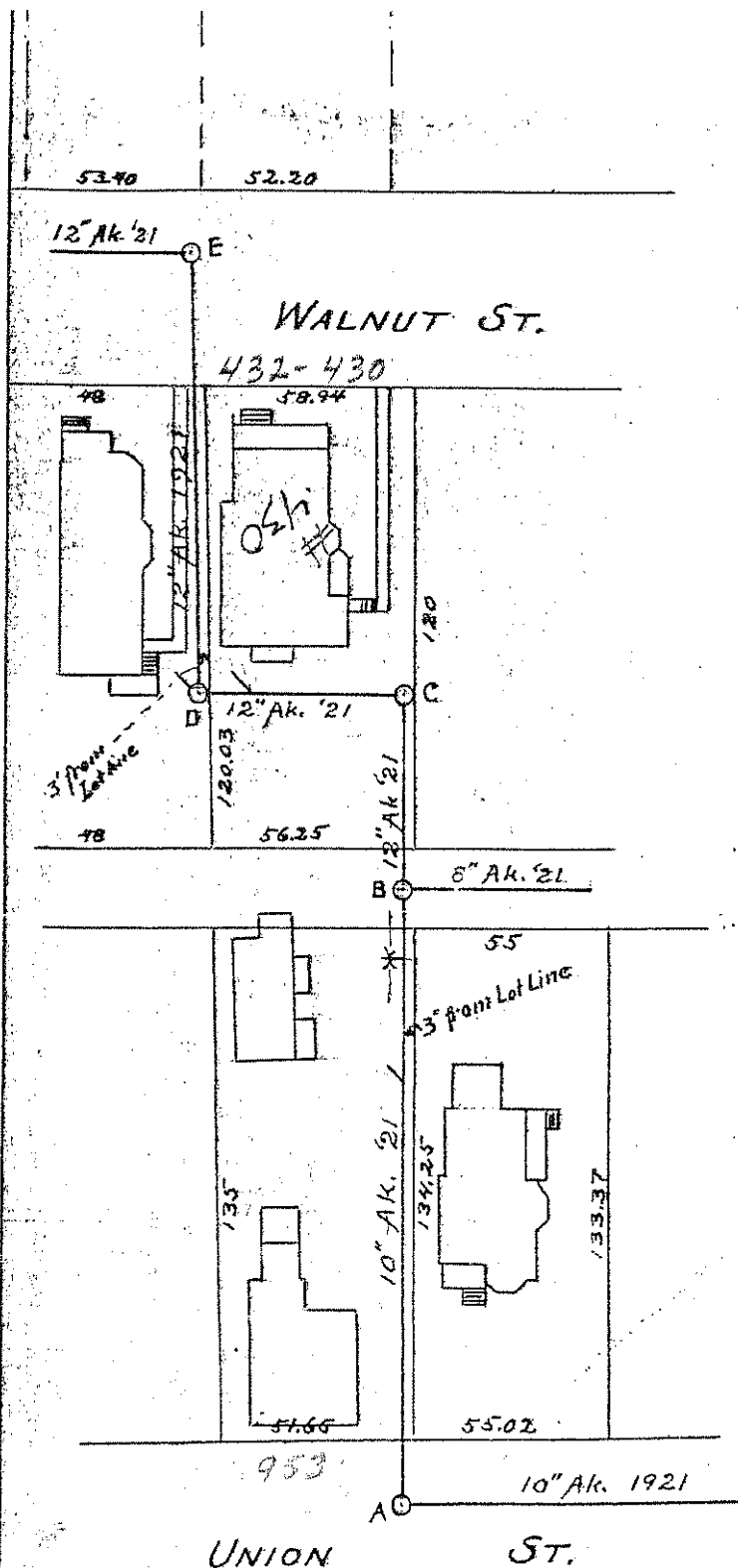


8/26/2005



I acquired this map from the Assessor's Department on 8.26.05. (Bray Snodgrass)

16



Memo Only



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**  
Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

September 27, 2005

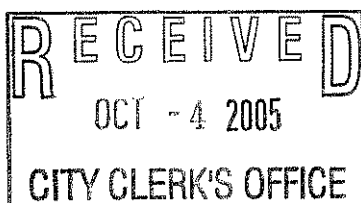
Community Improvement Committee of the Board of Mayor and Aldermen  
c/o Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

RE: PETITION TO DISCONTINUE A PORTION OF UNION EAST BACK STREET

Dear Committee:

We have reviewed the referenced item and have found the following:

- Union East Back Street was dedicated by a subdivision plan entitled "Land of Mrs. H.C. Lowell" by George H. Allen dated October 13, 1892.
- There are no acceptances or return of layout for Union East Back Street in the records of the City Clerk.
- This portion of Union East Back Street does not appear to have been opened or built for public travel.
- Since the dedication of this street is before 1893, it would need to be released and discharged by the Board of Mayor and Aldermen.
- There is a sewer line crossing a part of the area of the petition also crosses the Draper property. No written easement was found for the sewer line despite having been installed in 1921.



16

September 28, 2005

The Highway Department supports this petition if provision is made for a 20' sewer-drain easement, centered on the existing pipe, is provided by the owner.

It is our understanding that the release and discharge action does not require a view by the Committee.

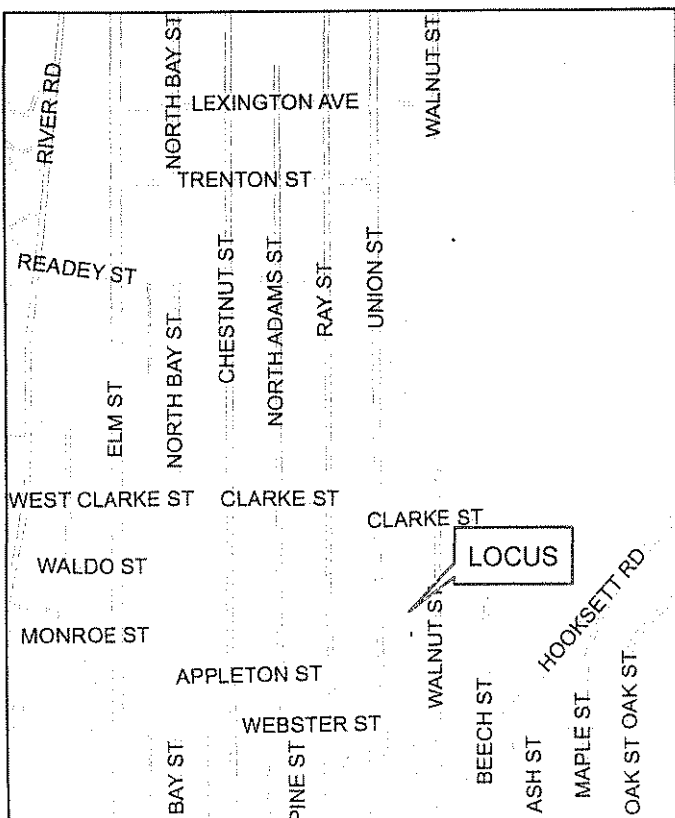
Sincerely,

A handwritten signature in cursive script that reads "Frank Thomas".

Frank Thomas, P.E.  
Public Works Director

MJM  
cc: File

16



Proposed Street Release and Discharge

**Union East Back  
At 430 Walnut Street**



Manchester, NH  
November 28, 2005

16  
Douglas W. Draper  
430 Walnut Street  
Manchester, NH 03104

December 13, 2005

Leo R. Bernier, City Clerk  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

Re: Petition for the discontinuance of a portion  
of Union East Back Street

Dear Mr. Bernier:

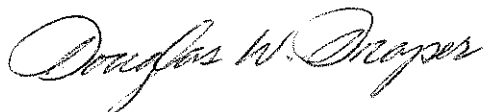
For your reference, I am enclosing a copy of your letter to me dated 11-15-05, along with copies of the enclosures you sent with that letter.

Among your enclosures is a letter addressed to City of Manchester, Department of Highways, dated 9-27-05, written by Frank Thomas, P.E., Public Works Director. On Page 2 of that letter, Mr. Thomas writes, "The Highway Department supports this petition if provision is made for a 20' sewer-drain easement, centered on the existing pipe is provided by the owner."

As I am only seeking to acquire 10' of this Union East Back Street property, I can not provide an easement of 20' because the other 10' has already been acquired by its 953 Union Street abutter. Additionally, since the sewer line runs West to East, the only footage of sewer line, centered on the existing pipe, could only be 10' as it pertains to the property I am seeking to acquire.

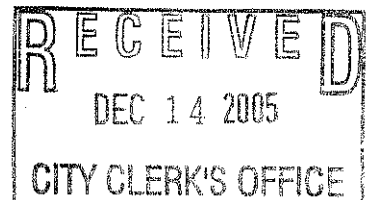
I brought this discrepancy to the attention of Martin Miccio of the Engineering/ Highway Department. He indicated that he would write a letter to you correcting this error. I believe the attached map, dated 11-28-05, entitled "Proposed Street Release and Discharge, Union East Back At 430 Walnut Street", is his response. On the map it shows "Sewer Easement to City". Because the sewer easement, as depicted on the map is contained within the property I am seeking to acquire, I am in full agreement that the City has this easement on that property.

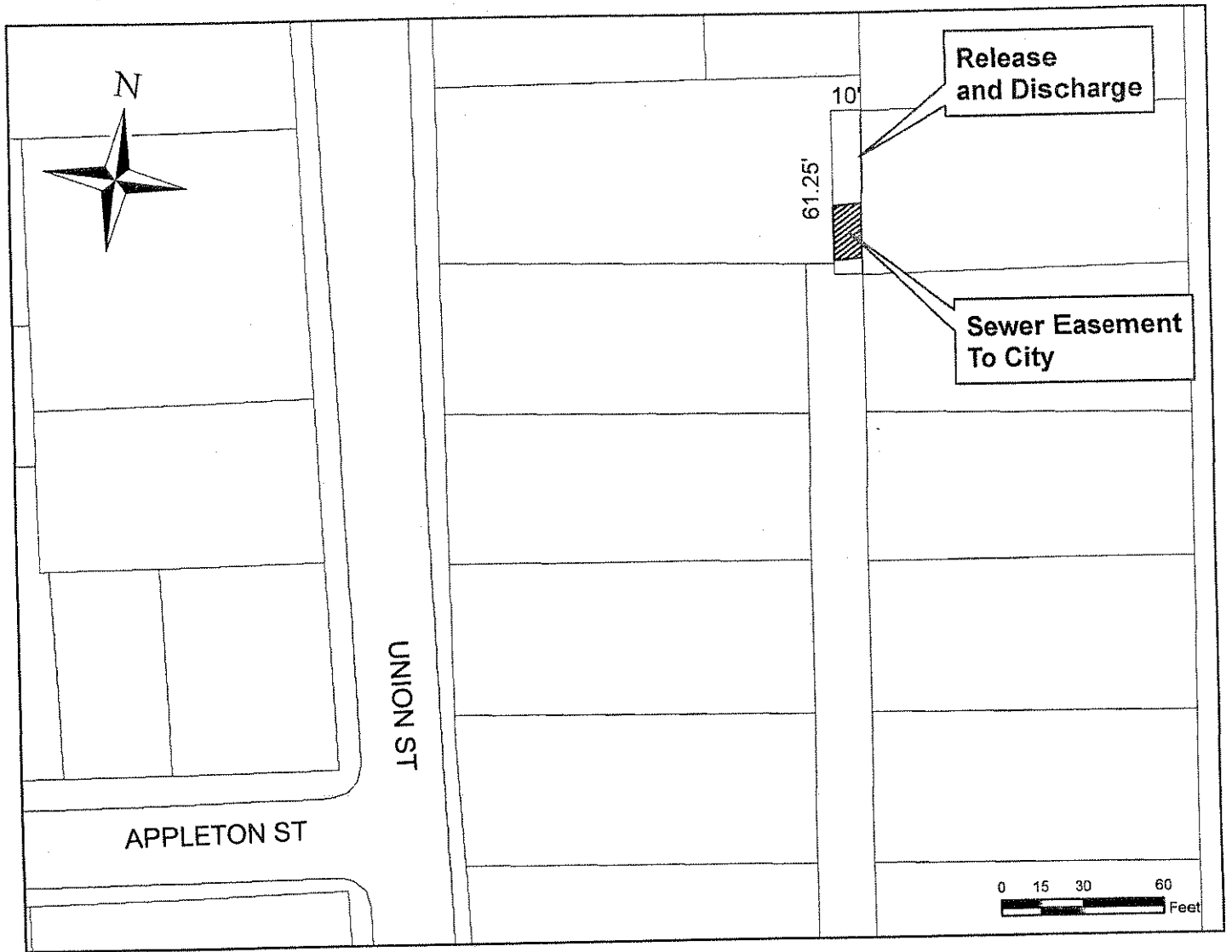
Sincerely,



DOUGLAS W. DRAPER

Re: See Attached Map Dated 11-28-05



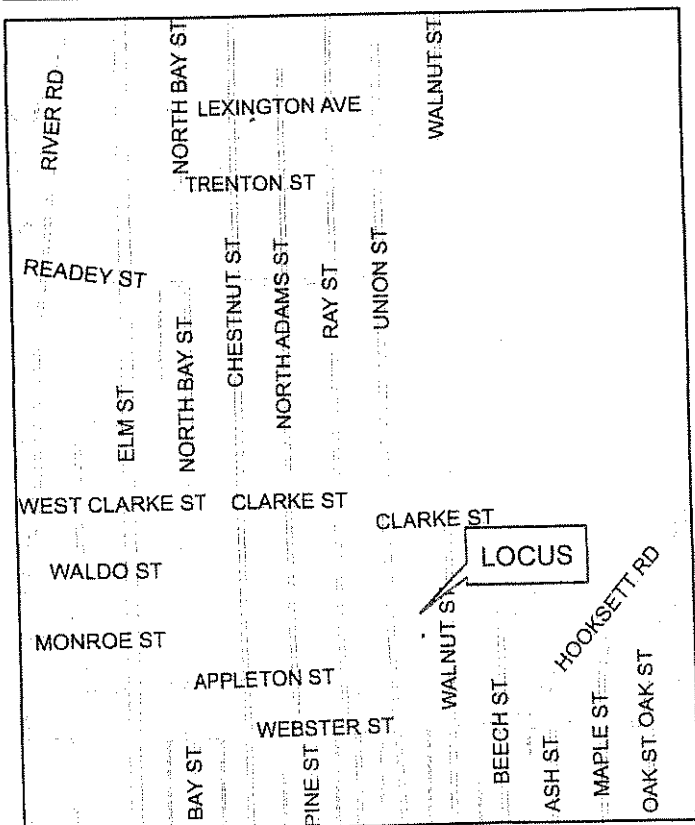


Proposed Street Release and Discharge

**Union East Back  
At 430 Walnut Street**



Manchester, NH  
November 28, 2005



17

10/4/05

Paula Kang

I would like to apply for  
an abatement on this bill  
from the E.P.A.

A new turf lawn was  
installed which demanded excess  
amount of water

RECEIVED  
MANCHESTER CITY CLERK

'05 OCT -4 A9:06

Thomas H Kelley



17  
**Invoice**



400 Young Street  
Manchester NH 03103  
641-1115

Date	Invoice #
7/23/2005	3844

Frank Kelley  
163 S. Mammoth Road  
Manchester, NH

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	General labor SOD LAWN	2,300.00	2,300.00
<p><i>Bill Kelley</i> <i>Frank Kelley</i> <i>Sally Borne</i></p>			
		<b>Total</b>	<b>\$2,300.00</b>

Thank you for your business.



**City Of Manchester  
Department of Highways  
Environmental Protection Division**

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

# Memo

To: Paula L-Kang  
From: Thomas W. Seigle, P.E. *T. Seigle*  
Date: 01/24/06  
Re: Sewer Abatement Request for  
Thomas H. Kelley  
163 S. Mammoth Rd

#06-018

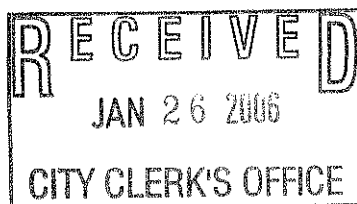
---

In accordance with the attached memo from Lisa Hynes, it is recommended that an abatement in the amount of \$295.20 be granted.

/djv

Attach

cc June George – EPD  
Lisa Hynes – EPD



**Date:** January 9, 2006

**To:** June George/Tom Seigle

**From:** Lisa Hynes, Accountant II *LH*

**Ref:** Findings/Recommendations for sewer abatement request for 163 So Mammoth Rd  
Acct # 122023-44700

**Reason for Request:**

The customer is requesting abatement for the sewer billing periods covering 6/24/05 – 9/23/05 due to water usage for the additional irrigation required for the installation of a new lawn. The customer has made partial payments against this billing.

**Supporting Backup:**

Homeowner contacted EPD about the abatement process. Tom Seigle reviewed the process with the homeowner and proposed that a deduct meter be purchased to reduce future irrigation charges. Homeowner purchased the deduct meter on 10/4/05 and it was set and inspected on 11/3/05.

Comparison of the same billing period over the prior 3 years indicated an average usage of 56ccf. During the period referenced above, the usage was 220ccf.

**Recommendations:**

Due to the fact that the homeowner has purchased and installed the deduct meter, I recommend an abatement be granted in the amount of \$295.20 for 164ccf.

*agree j6*

Enclosure

*OK  
T. Seigle  
1/23/06  
Please send TO  
CITY CLERK  
w/ the Recommendation*

18

**John McGrath**  
**396 Amherst Street**  
**Manchester, NH 03104**  
**603-647-0601**

11/20/05

Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

RE: Waiver Request for Extreme cost on Sewer bill

To Whom It May Concern:

My Name: John McGrath  
Address: 396-398 Amherst Street, Manchester  
Acct: #132591-67660

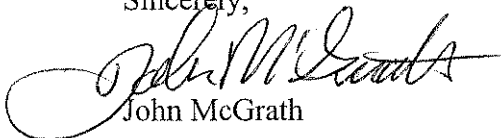
I own the three family house and unfortunately, I had a leak in one of the water heaters in the basement. I received a call from my tenant and was told they were not getting hot water in the apartment. They also told me that, for a few weeks, it took a long time to get the hot water up stairs.

I am asking for a Waiver for the extra-ordinarily high sewer bill based on a faulty water heater. Upon investigation I saw that the tank was leaking on to the floor and draining into a hole in the slab. I have since had the water heater replaced. Please see the enclosed invoice from Trombly Enterprises. The plumber told me that the tanks can leak for a long time before failing and apparently, this happened in my circumstance.

In recent months since I have owned the house the sewer bill has not been more than \$80.00. I am sending a check to the Environmental Protection Division a check for \$80.00 and hope that this will suffice and payment for the billing dated 10/11/05, cycle 01-04.

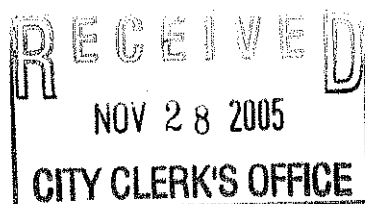
Thank you for your consideration and feel free to call me on my cell phone if there are any questions, 978-877-0541.

Sincerely,



John McGrath

Cc: My files





Payment Mailing Address:  
ENVIRONMENTAL PROTECTION DIVISION  
CITY OF MANCHESTER, NH  
P.O. BOX 4600  
MANCHESTER, NH 03108-4600

**THIS IS YOUR SEWER SERVICE BILL**

Return this stub with your check made payable to:  
**ENVIRONMENTAL PROTECTION DIVISION**

JOHN M MCGRATH  
396-398 AMHERST ST, UNIT 1  
MANCHESTER NH 03104-5083

Account Number: [REDACTED]  
The dash is part of your account number,  
please use it on all references.

Service Address: 396-398 AMHERST ST  
Bill Date: 10/11/05  
Cycle: 01-04  
Current Charges: 305.40  
Balance Forward: .00  
**Total Amount Due 305.40**

Amount Paid:

**\$80.00**

**NOTE: These amounts do not include  
any delinquent amounts due at the  
Tax Office (please see back of bill).**

000132591000067660000000305401

Service Address: 396-398 AMHERST ST

Account Number **	Cycle	Bill Date	Due Date
[REDACTED]	01-04	10/11/05	11/10/05

Last Billed Amount: 67.80  
Payments: 67.80-  
Adjustments/Transfers to Tax Office: .00  
Balance Forward: .00

Payment Mailing Address:

ENVIRONMENTAL PROTECTION DIVISION  
CITY OF MANCHESTER, NH  
P.O. BOX 4600  
MANCHESTER NH 03108-4600  
Phone: (603) 624-6522  
Office hours: 8 am - 5 pm, Monday-Friday  
Web Site: www.ManchesterNH.gov

	Service Period	Days	Meter Number	Mult	Units	Current	Previous	Usage
SU	5/20/05 8/25/05	97	[REDACTED]	1.000	CCF	3133.00	2975.00	158.00
						USAGE FOR	8/04	32.00
Service			Consumption			Charge		Total
SU	SEWER USAGE CHG		158.00			284.40		284.40
SS	SEWER SVC CHARGE					21.00		21.00

Total Current Charges 305.40  
Past Due .00  
Total Amount Due 305.40

JOHN M. MCGRATH, JR.  
PO BOX 16161  
HOOKSETT, NH 03106

10/03

Pay to the  
order of

Environmental Protection Div

Date 11/21/05

558

64-153/114  
461



CITIZENS BANK  
New Hampshire

Citizens Circle Account Dollars

For

[REDACTED]

[Signature]

18  
TROMBLY ENTERPRISES, INC.  
76 MAPLE STREET  
MANCHESTER NH 03103  
TEL. (800) 339-5713

1

JOHN M MCGRATH  
396 AMHERST ST.  
MANCHESTER, NH 03104

COPY

Invoice #: 66168  
Invoice Date: 10/19/05

Re: Service Performed At  
JOHN MCGRATH  
398 AMHERST ST  
MANCHESTER NH 03104

Site # :  
Acct # :  
BATCH :

W.O. Date	Call Slip #	P.O. #	Salesman	Terms	Contract #
10/19/05	6034			30	

DESCRIPTION  
=====

HOT WATER HEATER LET GO 3RD FLOOR

FOUDN OLD 40 GALLON HOT WATER TANK LEAKING FROM BOTTOM  
AND ISNTALLED A NEW 40 GALLON N/GAS HOT WATER TANK

BRADFORD WHITE 40 GALLON N/GAS M#MI403S6FBN  
S#BJ6673872, 6YR MANUFACTURE WARRANTEE

AS AGREED 1080.12

RECEIVED- 1080.12  
TOTAL \$ .00



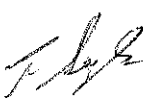
**City Of Manchester  
Department of Highways  
Environmental Protection Division**

300 Winston Street  
Manchester, New Hampshire 03103-6826  
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

# Memo

To: Paula L-Kang  
From: Thomas W. Seigle, P.E.   
Date: 01/27/06  
Re: Sewer Abatement Request for  
John McGrath  
396-398 Amherst St.

#06-020

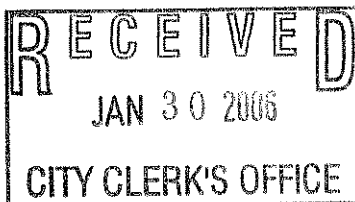
---

In accordance with the attached memo from Lisa Hynes, it is recommended that an abatement in the amount of \$594.00 be granted.

/djv

Attach

cc June George – EPD  
Lisa Hynes – EPD



18—

020

**Date:** January 27, 2005

**To:** June George/Tom Seigle

**From:** Lisa Hynes, Accountant II *LH*

**Ref:** Findings/Recommendations for sewer abatement request for 396-398 Amherst St  
[REDACTED]

**Reason for Request:**

The customer is requesting abatement for the sewer billing periods covering 5/21/05 – 11/28/05 due to excessive water usage from a leaking hot water tank. The customer has made partial payment for the period in question.

**Supporting Backup:**

Homeowner called EPD on 10/21/05 and a copy of the abatement procedures was faxed. Homeowner provided a copy of bill indicating replacement of hot water tank that had been leaking from the bottom. In addition, EPD sent an inspector out to determine the destination of the accumulated water. *Went into a hole in the ground; not sewer system.* At this time the homeowner has only owned the property for 2 years, so the normal comparison of the corresponding periods from the prior 3 years is not feasible. However, the 5 prior billing periods do show consistent usage at an average of 27ccf per billing period. During the 2 periods referenced above for the abatement, the usage was 158ccf and 226ccf.

**Recommendations:**

Due to the fact that the water did not enter the city sewer system, I recommend an abatement be granted in the amount of \$594.00 for 330ccf.

Enclosure

*OK  
JG*  
  
*OK  
T. Seigle  
Hynes*



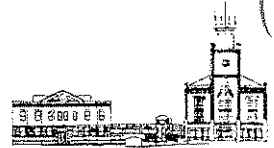


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *smf RSM*

Date: February 27, 2006

Subject: Bethel Court Property

The New Hampshire Institute of Art has contacted this Office inquiring about the possible availability of a City owned property on Bethel Court adjacent to the City Library. The Institute is seeking to acquire property to house their growing student population.

As the Committee may or may not be aware this Property was purchased by the City several years ago to allow for future possible expansion of the Library. Presently the property is managed under an agreement with the Manchester Housing and Redevelopment Authority. We have taken the initiative to contact the Authority to get their response to his request and have attached their response.

This matter is most likely under the purview of the Lands and Building Committee and as such will be forwarded to that Committee for consideration. It is being presented to the Committee at this time as informational only.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

19

# NEW HAMPSHIRE INSTITUTE OF ART

December 19, 2005

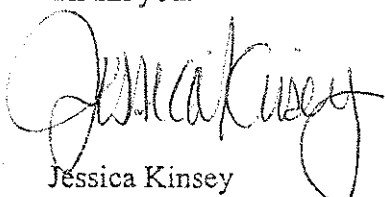
Mr. Sam Maranto  
Community Improvement Program  
One City Hall Plaza  
Manchester, NH 03101

Dear Mr. Maranto,

It has come to the attention of the New Hampshire Institute of Art that the City of Manchester owns a property located behind the city library. The Institute would be interested in exploring a possible acquisition of the building to be used for on-campus housing of Bachelor of Fine Arts students.

Please contact me at your earliest convenience so that we may schedule a viewing of the property and discuss purchase possibilities.

Thank you.



Jessica Kinsey  
Director of Development

Dick Dunfee  
Executive Director

MANCHESTER  
HOUSING AND REDEVELOPMENT AUTHORITY

19

George N. Copadis  
Chair  
William B. Cashin  
Vice-Chair  
Marie E. Donohoe  
Commissioner  
M. Mary Mongan  
Commissioner  
Fern G. Gelinas  
Commissioner

February 17, 2006

Sam Maranto  
Planning and Community Development  
One City Hall Plaza  
Manchester, NH 03101-2097

RE: Bethel Court

Dear Sam:

This is to follow up on our conversation concerning the effect of the possible removal of 2-6 Bethel Court from the rental market. The immediate effect would be to have to relocate the three families currently in occupancy. Large apartments are difficult to locate, however, with enough time, this can be done. Another effect would be the loss of a housing resource for the City's Welfare Department. (Families placed here have been referrals from the Welfare Department.) In addition, the City would forfeit rental income from the property, as described in this letter.

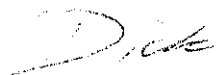
Enclosed is a copy of our latest financial report on Bethel Court. At the present time, a surplus totaling \$39,057.38 exists. In addition, a replacement reserve of \$7200.00 also exists. If the building is to continue to be used as housing, we would like to see an additional \$7800.00 withheld to maintain a \$15,000.00 replacement reserve to guard against potential building system failure. Under these circumstances, a total of \$31,257.38 in revenues is available. If the past year is typical, we might expect additional rental income of \$24,000.00 to \$25,000.00 per year. We will continue to hold this revenue pending direction from the City.

Please understand that whether you decide to continue to rent the apartments at 2-4 Bethel Court or take the units off the rental market, we have been pleased to manage this property on behalf of the City of Manchester.

Please feel free to contact me if you have any questions.

Very truly yours,

MANCHESTER HOUSING AND REDEVELOPMENT AUTHORITY



Richard Lee Webster  
Housing Development Manager



20

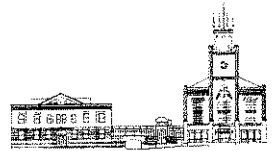


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *SMJ RSM*

Date: February 27, 2006

Subject: Resource Coordinator Report

At a previous CIP Committee Meeting Alderman Garrity requested an update status report on the activities of the Resource Coordinator's position. As such, I have attached a copy of Mr. Hebert's most recent report for the Committee's review.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

To: Sam Maranto  
From: Dennis Hebert  
Re: Report for Alderman Garrity  
Date: February 27, 2006

This report provides an overview of the recent activities and responsibilities for the Grant Writer Position located in the Department of Planning & Community Development. Please note that this report is designed to cover the two major functions of the Resource Coordinator's Position: (1) research/identify potential grants to benefit the City of Manchester and (2) serve as manager of the City of Manchester's VISTA Project.

## I. Grants

I continue to assist municipal and community non-profit fundraising efforts by identifying, researching and inquiring into potential resource opportunities for the City of Manchester.

- I compiled a report designed to detail the extent of grant activity in the City for the period covering 2002-2006. This report (based on data from City Departments) was to provide the following information by February 1<sup>st</sup>, 2006: (1) a list of all successful grants applied for (including source and amount) for FY 2002 inclusive through FY 2006; (2) a list of all unsuccessful grant requests (including source and amount) for FY 2002 inclusive through FY 2006; and (3) an indication of the "success rate" based on the formula of successful grant applications vs. total number of grant applications made. This report has been submitted to the Mayor.
- Office of Youth Services. Renewed grant of \$113,210 from the Office of Juvenile Justice Delinquency Prevention Program to support the Wrap for Youth Resiliency Project administered by the Office of Youth Services.
- Assisted in the submittal of the Police Department for a grant of \$137,378 to conduct a "weapons of mass destruction" exercise at the Manchester Airport during the spring of 2006.
- Worked with the Department of Parks & Recreation to design and submit a grant request to LCHIP for funds to restore the historic Weston Observatory. Grant request is for \$98,000. Total Project cost is \$196,000.
- Developed grant request (\$47,600) to the Gale Foundation to enhance and expand the Pocketbook Therapy Program at the Senior Activity Center.
- Pursuing potential grant opportunities with the Economic Development Administration (EDA) to identify available funds to support the position of Neighborhood Planner for the City.
- Pursuing FTA grants for transportation for persons with disabilities and the elderly. Potential for program options directly through the MTA.

- 20
- Submitted a grant request to the US Environmental Protection Agency for \$100,000 to support a new and innovative municipal lead paint hazard program entitled: "Steps to Safe Housing for Resettled Immigrants & Refugees".
  - For Mayor's Office, researched and reviewed "notice of funds availability" from US Department of Education. Program of interest involved (1) Assistance for Homeless Youth Program and (2) Emergency Impact Aid for Displaced Students /Hurricane Katrina Recovery Act. Worked with Manchester School Department and State officials to define program elements and ensure cooperation re formal grant submittal on behalf of City.
  - Identified funding sources for the City owned Community Resource Center to assist in the completion of the renovation project of that facility's lower level to house office, educational, training and meeting space. I met formally with representatives from TD Bank North, Bank of America, Citizens Bank et al and discussed various levels of funding support. It is anticipated that the Community Resource Center will be receiving significant grant funding from TD Bank North, Bank of America and Citizens Bank.
  - Providing research and writing support for several non-profit entities including The Way Home, Welcome Home, Families In Transition, Liberty House, Friends of the Valley Cemetery et al.

## II. Manchester VISTA Project

I continue to oversee the City's **AmeriCorps\* VISTA Project** (2003-2006). I currently have 11 VISTA members serving at 8 program sites. However, I now have requests for 12 new VISTA members (to include the Mayor's Office) for the April, July and August placement cycles. Additionally, I need to find 6 replacement VISTA members for the same time frame. It is possible that the Manchester VISTA Project could have as many as 20 VISTA members serving at some 14 or 15 program sites in the City by the end of the summer. This does not include the addition of a VISTA Leader in the August time frame.

- The following is a list of current VISTA members and their program sites:

Aubertin, Anne – Learn To Read/City Library  
 Clark, Debbie – Pocketbook Therapy/Housing Authority  
 Hadley, Rebecca – Families In Transition  
 Perron, Sing – Child Health Services  
 Plummer, Sandra – MaxImpact Institute  
 Reimel, Vernetta – Pocketbook Therapy/Housing Authority  
 Shanafelt, Bryan – Office of Youth Services  
 Stoi, Roxana – Public Health  
 Vidas, Denise – Public Health  
 Weste, Heather – Families In Transition  
 Zarakotas, Bill – Liberty House

- The following is an updated list of requests for VISTA member placements for 2006:

Mayor's Office - refugee resettlement  
 Mayor's Office - public safety  
 Mayor's Office - grant coordination/research/writing  
 Mayor's Office - municipal energy efficiency/environmental issues  
 Parks & Recreation - low income recreational programming  
 Planning Department - neighborhood planning  
 Hillsboro County Department of Corrections - parenting program  
 Office of Youth Services - city-wide youth initiatives  
 Big Brothers Big Sisters - resource enhancement/mentoring projects  
 The Moore Center (2) - program/project support  
 Friends of Valley Cemetery - fundraising, educational projects, neighborhood initiatives

#### **VISTA Leader (August 2006 Placement)**

- The following is a list of replacement VISTA member needs:

Office of Youth Services  
 City Library - Learn To Read (April 1 2006)  
 Public Health (July 2006)  
 Public Health (August 2006)  
 MaxImpact Institute (August 2006)  
 Liberty House (August 2006)

#### **The following is a breakdown of the current data on the Manchester VISTA Project:**

(1) Source of Federal Funding: Corporation for National & Community Service  
 Federal Funds Received to Support Position of City VISTA Project Manager

2003 - \$25,000  
 2004 - \$35,000  
 2005 - \$40,000  
 2006 - \$40,000

(2) Source of Federal Funding: Corporation for National & Community Service  
 Federal Funds Received via Placement of VISTA members at City/Community Program Sites

2003 - \$108,570  
 2004 - \$122,680  
 2005 - \$139,550

20

(3) Manchester VISTA Project: Comparative Value to City Departments  
Analysis of Cost/Benefit Ratio

2003: City Department/In-kind Cost (i.e. work station) - \$1775 per site  
Comparative Program Value (salary, benefits et al) - \$48,560 per site  
Value to City Departments: \$242,800

2004: City Department/In-kind Cost (i.e. work station) - \$2080 per site  
Comparative Program Value (salary, benefits et al) - \$51,320 per site  
Value to City Departments: \$357,920

2005: City Department/In-kind Cost (i.e. work station) - \$2314 per site  
Comparative Program Value (salary, benefits et al) - \$55,190  
Value to City Departments: \$437,330

(4) Manchester VISTA Project: Comparative Value to Community Non-Profits  
Analysis of Cost/Benefit Ratio

2003: Community Non-Profits/In-kind Cost (i.e. work station) - \$1775 per site  
Comparative Program Value (salary, benefits et al) - \$48,560 per site  
Value to Community Non-Profits: \$291,360

2004: City Department/In-kind Cost (i.e. work station) - \$2080 per site  
Comparative Program Value (salary, benefits et al) - \$51,320 per site  
Value to City Departments: \$410,560

2005: City Department/In-kind Cost (i.e. work station) - \$2314 per site  
Comparative Program Value (salary, benefits et al) - \$55,190  
Value to City Departments: \$496,710

(5) Manchester VISTA Project: Administrative and Program Value to City (2003-2005)

\$2,036,680

(6) Manchester VISTA Project: Volunteer Hours Performed including Dollar Values  
Volunteer Enhancement by VISTA Members

2003: 3650 Hours (all programs) - Volunteer Value to City (\$17.00/Hour): \$61,050  
2004: 4476 Hours (all programs) - Volunteer Value to City (\$17.25/Hour): \$77,210  
2005: 5022 Hours (all programs) - Volunteer Value to City (\$17.50/Hour): \$87,935

(7) Manchester VISTA Project: Grant Funds Received via VISTA Members  
Successful Grant Requests from All Sources

2003 - \$15,500  
2004 - \$27,800  
2005 - \$72,770



N.B. The above statistics do NOT reflect the additional economic benefits generated from the actual programming and project work done by the individual VISTA members. For example, the Pocketbook Therapy Program (Manchester Housing Authority) has exceeded \$500,000 in economic-related benefits to over 500 needy citizens of the City as a result of the VISTA Project.



**CITY OF MANCHESTER**  
**Parks, Recreation & Cemetery Department**

625 Mammoth Road  
Manchester, NH 03104-5491  
(603) 624-6565 Administrative Office  
(603) 624-6514 Cemetery Division  
(603) 624-6569 Fax

**COMMISSION**

Stephen Johnson, Chairman  
Sandra Lambert, Clerk  
George "Butch" Joseph  
Michael Worsley  
Dennis Smith  
Ronald Ludwig, Director

**January 31, 2006**  
**In Board of Mayor and Aldermen.**

On motion of Alderman Lopez, duly seconded by Alderman Forest, it was voted to accept as a blueprint the Parks and Recreation Master Plan and refer to the Committee on Community Improvement for further recommendations regarding implementation.

January 5, 2006

Mr. Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, NH 03101

Re: PR&C Master Plan


  
City Clerk

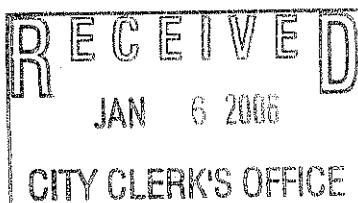
Dear Leo,

Our consultant, Peter J. Smith and Co. Inc. has recently completed a Master Plan study for the department. The final portion of the agreement with them requires a presentation be made by them to the BMA. They are coming in from Buffalo, NY and would like to do the presentation at the next BMA meeting scheduled for January 17, 2006. Would it be possible to put them on the agenda for that evening? It would also be greatly appreciated if their presentation took place as early as possible given they will be driving back to Buffalo, NY the same evening. I have requested they use 20 minutes as a guideline for the length of their presentation with questions and whatever other BMA action may follow.

Thanking you in advance for your consideration in this matter.

Sincerely,

  
Ronald E. Ludwig





# CITY OF MANCHESTER

## Board of Aldermen

22

2/8/05 - latest  
pending estimate  
from  
Highway

3/14/05 - " "  
4/12/05 - " "  
Planning to research  
So. Willow funds.  
9/13/05 - " "  
10/11/05 - " "  
12/5/05 - " "

February 2, 2005

Members, Committee on Community Improvement  
One City Hall Plaza  
Manchester, NH 03101

Re: Improvements to Intersection at So. Willow and So. Maple Streets

Dear Sirs:

The area of the intersection of South Willow Street and South Maple Street has become a serious safety concern that will require improvements and funding. There are serious "blind corner" type issues with the curve and traffic flows.

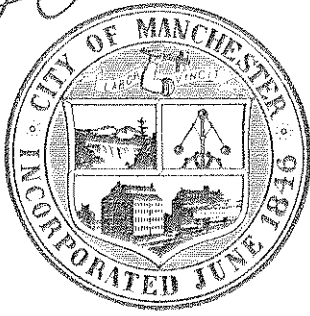
We are asking that the Committee request the Highway Department to review the situation at this intersection and report back to this Committee with recommendations for improvements and estimated costs.

Your favorable consideration of this request would be most appreciated.

Sincerely,

Michael Garrity  
Alderman, Ward 9

Daniel P. O'Neil  
Alderman At-Large



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

March 14, 2005

CIP Committee of the Honorable Board of  
Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo Bernier, City Clerk

**Re:** *Improvements to Intersection of South Willow & South Maple Streets*

Dear Committee Members:

I am writing in response to both Alderman Garrity's request for us to review the referenced intersection as well as a request from the restaurant (P.J. O'Sullivan's) owner to review the speeding traffic onto Maple Street from South Willow Street. We have attached a conceptual plan which would address both of these issues.

This plan eliminates the north/west bound turn lane onto South Maple Street, creating a stop condition. The estimated cost to construct this work is \$190,000.00.

Mr. Frank Thomas or myself are available to address any questions you may have pertaining to this matter.

Sincerely,

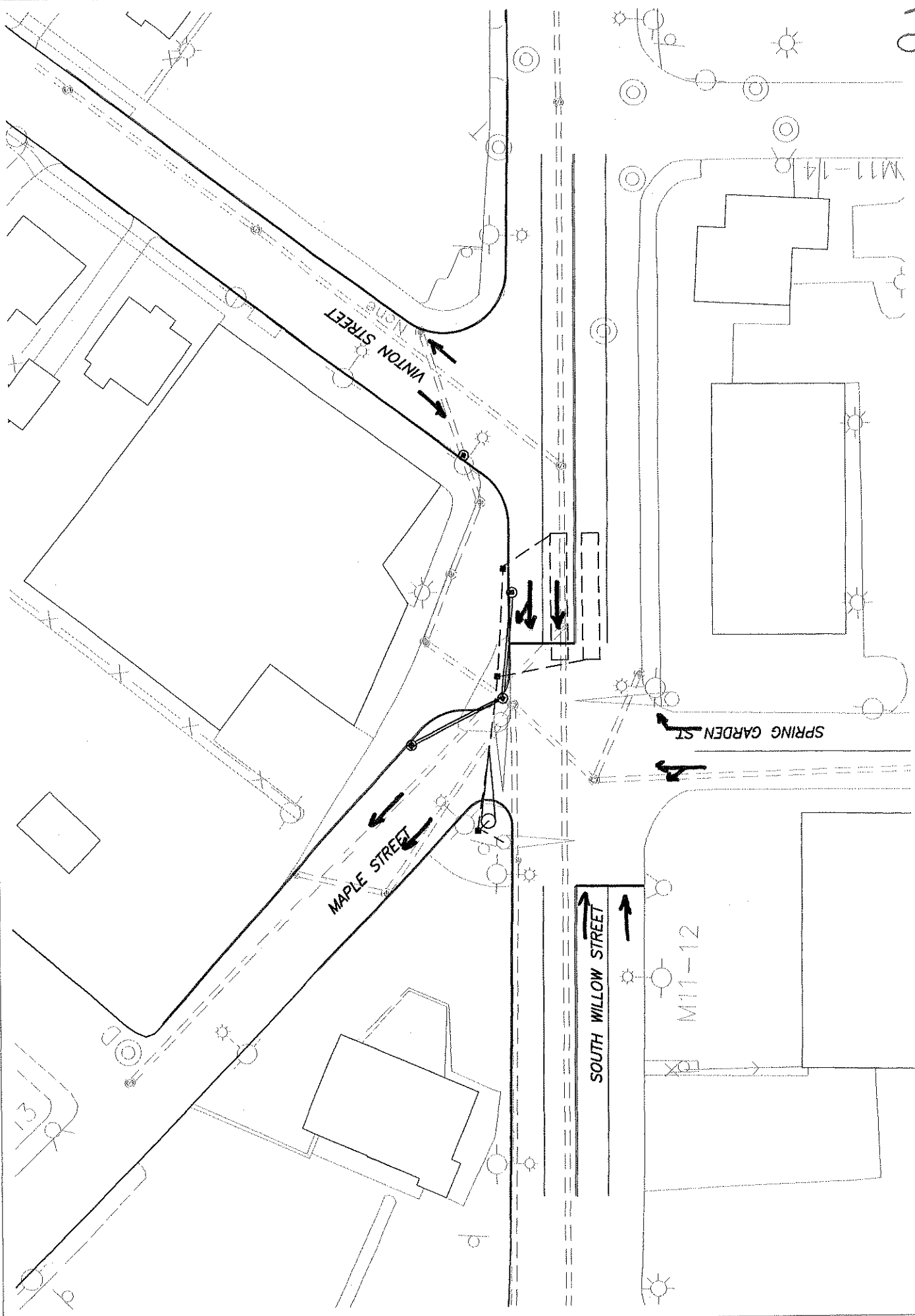
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Bruce Thomas, P.E.  
Thomas P. Lolicata  
Robert MacKenzie

Encl.

22

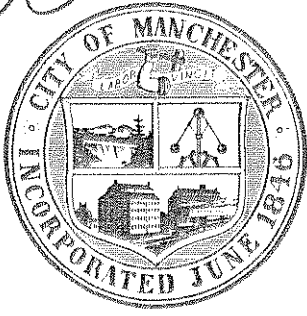


South Willow Street at Maple Street  
SCALE: 1" = 50'

22

South Willow at Maple Street							
BAT February 14, 2005 Estimate							
Scope of work includes remove island, adjust/add drainage, traffic signal equipment relocation and concrete island work							
Number	Item Description	Price	Quantity	Price	Amount		
202.41	Removal of Existing Pipe , 0-24" Dia	LF	110	\$10.00	\$1,100.00		
202.5	Removal of Catch Basins, Drop Inlets and Manholes	EA	3	\$250.00	\$750.00		
203.1	Common Excavation	CY	723.6	\$12.00	\$8,682.67		
304.2	Gravel	CY	199.3	\$16.00	\$3,189.33		
304.3	Crushed Gravel	CY	230.7	\$22.00	\$5,075.89		
403.11	Hot Bit. Pavement Machine Method	TON	566.1	\$100.00	\$56,609.87		
403.12	Hot Bit. Pavement Hand Method	TON	50.0	\$100.00	\$5,000.00		
417.1	Coldplaning of Bituminous Surfaces	SY	221.1	\$10.00	\$2,211.11		
603.11015	15" HDPE (0-10' Deep)	LF	70	\$40.00	\$2,800.00		
604.24	Catch Basin 4' Diameter	VF	32	\$250.00	\$8,000.00		
604.6	DMH Frame and Cover, 30" Opening	EA	3	\$280.00	\$840.00		
604.82	Frame and Grate, Type B	EA	4	\$250.00	\$1,000.00		
604.87	Frame and Grate, Furnished by Others	EA	5	\$125.00	\$625.00		
608.1	3" Bituminous Sidewalk	SY	487.3	\$35.00	\$17,056.67		
609.01	Vertical Granite Curb	LF	210	\$16.00	\$3,360.00		
614.511	Concrete Pull Box	EA	3	\$300.00	\$900.00		

Number	Item Description	Price	Quantity	Price	Amount
614.7318	3" PVC Conduit, Schedule 40 (Including Specified Excavation)	LF	200	\$30.00	\$6,000.00
615	Reset Traffic Sign	EA		\$250.00	\$0.00
616.101	Traffic Signals	LS	1	\$20,000.00	\$20,000.00
618.109	Uniformed Officers and Flagmen	ALL	1	\$4,000.00	\$4,000.00
619.1	Maintenance of Traffic incl. Dustlaying	LS	1	\$5,000.00	\$5,000.00
619.2	Const. Signs and Warning Devices	LS	1	\$1,000.00	\$1,000.00
620	Calcium Chloride	TON	2	\$100.00	\$200.00
628.2	Sawed Bit. Concrete Pavement	LF	276.5	\$3.00	\$829.50
629	Testing of Materials	ALL	1	\$500.00	\$500.00
632.3106	Reflectorized Thermoplastic Pavement Marking 6", Solid Line	LF	432	\$1.50	\$648.00
632.3112	Reflectorized Thermoplastic Pavement Marking 12", Solid Line	LF	52	\$2.50	\$130.00
632.3104	Reflectorized Thermoplastic Pavement Marking 4", Double Line	LF	316	\$2.00	\$632.00
632.3601	Reflectorized Thermoplastic Pavement Arrows, Single	EA	4	\$80.00	\$320.00
641.04	Loam 4 Inches Deep	SY	5	\$3.20	\$16.00
646	Turf Establishment with Mulch	SY	5	\$1.50	\$7.50
692	Mobilization	LS	1	\$5,000.00	\$5,000.00
699	Temp. Proj. Water Pollution Control	ALL	1	\$500.00	\$500.00
	Subtotal:				\$161,983.53
	15% contingency				\$24,297.53
	Total:				\$186,281.06
	<b>Use:</b>				<b>\$190,000</b>



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

April 11, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Improvements to Intersection of S. Willow and S. Maple Streets*

Dear Committee Members:

As a follow-up to my March 14<sup>th</sup> letter, I am attaching an optional estimate for the construction of the referenced project. The attached estimate, in the amount of \$60,000 would be the cost of the work should the construction be performed by City crews.

I will be available to address any questions you may have on this matter.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Thomas P. Lolicata, Traffic Dir.  
Robert MacKenzie, Planning Dir.

Encl.



22

## ESTIMATE

South Willow St. &amp; Maple St. Intersection Improvemnts

B.A.T. March 15, 2005

## Project Description:

City Forces Estimate for removing the island, adjust/add drainage, traffic signal equipment relocation and removing the northbound Maple Street slip by lane.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
<b>ROADWAY MATERIALS</b>				
152	TON	3/8" Wearing Course	\$28.00	\$4,263.27
296	TON	3/8" Base Course	\$28.00	\$8,292.82
697	TON	18" RAP Base	\$6.00	\$4,181.00
180	LF	Vertical Granite Curb	\$12.00	\$2,160.00
30	LF	Curved Vertical Granite Curb	\$18.00	\$540.00

SUBTOTAL \$19,437.09

## DRAINAGE MATERIALS:

4	EA	Type B Frames and Grates	\$155.29	\$621.16
4	EA	Round Slab Top 48"	\$85.00	\$340.00
32	VF	48" Dia. Riser	\$40.00	\$1,280.00
4	EA	48" Dia. Base	\$160.00	\$640.00
16	TON	3/4" Stone	\$7.49	\$121.37
18	TON	Sand Fill	\$1.50	\$26.25
70	LF	15" Dia. HDP Pipe	\$4.22	\$295.40

SUBTOTAL: \$3,324.18

## MISCELLANEOUS MATERIALS:

0	LS	Erosion Control	\$1,000.00	\$0.00
1	LS	Construction Signs	\$500.00	\$500.00
2	CY	Loam (4")	\$12.80	\$25.60

SUBTOTAL: \$525.60

ROADWAY MATERIALS: \$19,437.09  
 DRAINAGE MATERIALS: \$3,324.18  
 MISCELLANEOUS MATERIALS \$525.60

SUBTOTAL (MATERIALS): \$23,286.86

ADD 15% (OF VALUE OF MATL.): \$3,493.03

TOTAL (MATERIALS): \$26,779.89

## CONTRACT ITEMS:

1	ALL	Police Officers	\$4,000.00	\$4,000.00
1	LS	Striping	\$865.00	\$865.00
1	LS	Traffic Signals	\$26,900.00	\$26,900.00

SUBTOTAL: \$31,765.00

TOTAL PROJECT: \$58,544.89

USE: \$60,000



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *smf ksm*

Date: February 17, 2006

Subject: South Willow/ South Maple Street Improvements

The previous CIP Committee had directed this Department to review potential funding sources for desired right of way improvements estimated to be \$60,000, to the above noted intersection. At this time our efforts have identified two potential sources, the first being the use of \$30,000 from the remaining balance in the CIP 710227 South Willow Area Improvements and an equal amount from the completed CIP 411303 South Willow Street Fire Station Re-roofing.

It will be necessary to request and receive approval from the Planning Board in order to use the South Willow Area Improvement funds. Additionally, for your consideration in this matter, it is this Department's understanding that Facilities Maintenance may also be requesting use of some of the Fire Station roofing funds as well. Other than these two sources, though, it does not appear at this time that monies are available from any other CIP Projects.

# WESTON OBSERVATORY RESTORATION COMMITTEE

4/12/05 - Tabled.  
9/17/05 - " "  
10/11/05 - " "

23

April 12, 2005

City of Manchester CIP Committee  
1 City Hall Plaza  
Manchester, NH 03101

To The CIP Committee,

The Weston Observatory Restoration Committee met on April 5 to discuss the 2005 restoration project. The committee identified the observatory restoration needs. The observatory needs a new deck. The stonework needs repointing. The windows needs to be removed and refit. The metal staircase needs sandblasting and painting. The observatory needs electrical upgrading to comply with city codes. All of the above mentioned work is estimated to cost \$45,000.

The committee is working on a capital campaign to raise funds to match the city's contribution. We are requesting \$22,500 at this time with the remaining funds to be raised through grant writing and private contributions. Unless the city contributes to this campaign, it is unlikely that the committee would receive any grant funding from foundations. This is a city owned historic landmark in need of attention.

We would like to present to you an accurate estimate of all work to be done. We have identified local businesses wanting to begin work immediately if the city is willing to contribute their portion of this project. The committee will be meeting in May @ City Hall and in June with neighbors @ Hillside Middle School.

Our goal is to restore the observatory and the grounds surrounding the building to allow the community to once again enjoy this small parkland with incredible views. We will also develop a yearly maintenance plan and a self-sustainable plan for future. A cost analysis will be submitted upon request and monthly accounting reports will be given to the CIP committee for review.

We thank you for the consideration.

Sincerely,



Jane Beaulieu  
Project Chair

FOR MANCHESTER  
83 HANOVER STREET 3RD FLOOR  
MANCHESTER, NEW HAMPSHIRE 03101

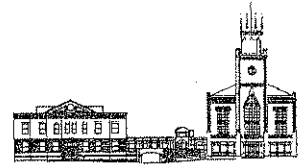


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

### Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie *RS*  
Director of Planning & Community Development

Date: April 12, 2005

Subject: Weston Observatory

The Weston Observatory is a key City landmark that is located on Oak Hill overlooking Derryfield Park and the City. The building is listed on the National Register of Historic Places. It was last improved approximately 30 years ago. In order to improve security in the area, vehicular access to the Observatory was blocked off several years ago.

Given its landmark status, we would recommend the following steps:

- 1) That a professional evaluation be done of structural, mechanical and cosmetic aspects of the building with a recognition of its National Register status.
- 2) That a site evaluation be conducted to both improve its setting and to properly make recommendations on vehicular access, pedestrian access, site security and operational program.

It is likely that the evaluation will take a couple of months and would make recommendations on prioritized capital improvements and operational methods. It is likely that the evaluation would take a few thousand dollars. It is recommended that the funds for this evaluation come from the existing Derryfield Park improvement program.

If you have any questions, we will be available at your next meeting.

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 FAX: (603) 624-6529  
E-mail: [planning@ci.manchester.nh.us](mailto:planning@ci.manchester.nh.us)  
[www.ci.manchester.nh.us](http://www.ci.manchester.nh.us)

23



**CITY OF MANCHESTER**  
**Parks, Recreation & Cemetery Department**

625 Mammoth Road  
Manchester, NH 03104-5491  
(603) 624-6565 Administrative Office  
(603) 624-6514 Cemetery Division  
(603) 624-6569 Fax

**COMMISSION**

Stephen Johnson, Chairman  
Sandra Lambert, Clerk  
George "Butch" Joseph  
Michael Worsley  
Dennis Smith  
Ronald Ludwig, Director

January 11, 2006

Alderman Mike Garrity, Chairman  
City of Manchester Community Improvement Program  
One City Hall Plaza  
Manchester, NH 03101

**Re: Weston Tower rehabilitation project**

Dear Alderman Garrity:

I would like to update you on the Weston Tower restoration project. On December 31<sup>st</sup>, our department in conjunction with the City grant writer, Dennis Hebert, submitted a grant application for the Land & Community Heritage Investment Program (LCHIP) in the amount of \$196,0000 (See attached estimate from Lauer Architects P.A.) The grant amount we requested is a 50/ 50 type matching grant so our budget request for FY'07 will be in the amount of \$98,000.

It was determined through conversations with the program executive director, Rachael Rouillard and the office manager, Cheryl Carlson, that this project is eligible for LCHIP grant funds in order to preserve a significant cultural and historic resource such as Weston Tower.

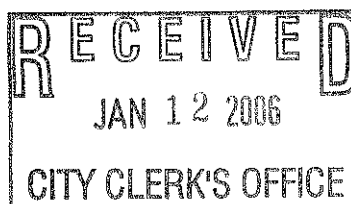
Projects submitted will be listed on the NH Land and Community Heritage Register and will qualify to receive priority ranking from LCHIP. Those receiving priority ranking will be eligible for consideration for LCHIP funding, as it becomes available. Project summaries will be evaluated in January. Up to 20 applicants will then be invited to submit full applications to LCHIP in March. The LCHIP Board expects to award grants to projects that meet the LCHIP priorities and criteria in mid-April.

If you have any further questions Please do not hesitate to contact me.

Regards,

  
Chuck DePrima, Deputy Director

Cc: Ald. Gatsas  
Ald. Duval  
Ald. O'Neil  
Ald. Osborne  
Ron Ludwig, Director  
Kevin Sheppard, Deputy Director Public Works  
Tim Clougerty, Facilities Engineer



73

# LAUER ARCHITECTS, P.A.

118 PAIGE HILL RD., GOFFSTOWN, NH 03045

Tel. 603-497-8441 Fax 603-497-4557

December 22, 2005

## MEMO

To: **Chuck Deprima**

Re: **Weston Tower**

Chuck, here is a quick breakdown of PROBABLE costs for the project. In developing this budget, I worked with a general contractor who has done a fair deal of "picky" renovation and restoration work similar to what would be required for this project.

BUILDING CONSTRUCTION ..... \$152,000

Includes the following:

- \* General Conditions: permits, insurance, bonds, job trailer, supervision, equipment, toilets, overhead and profit, etc.
- \* Sitework: loam and seed disturbed areas (everything inside the fence).
- \* Masonry: tuckpointing, brick and granite repair, staging, cleaning.
- \* Metals: sandblast stairs, repair treads, repair guardrail and main roof structure.
- \* Carpentry: repair wood framing at observation platform, new subfloor, misc blocking.
- \* Roofing: demo existing observation deck, new lead-coated copper roof at observation deck, repair main roof.
- \* Doors & Windows: new entry door, frame and hardware, all new windows.
- \* Painting: paint stairs, handrails, exterior metals and exposed wood.
- \* Electrical: allowance of \$3000 for new fixtures and panel improvements.

CONSTRUCTION CONTINGENCY (10% of construction cost) ..... \$15,000

- \* In case anything was overlooked, or if we uncover some "concealed conditions"

SOFT COST (A/E fees, testing, legal, clerk, etc) ..... \$21,000

SUBTOTAL ..... \$188,000

INFLATION FACTOR (assuming this doesn't get built until summer 2007) ..... \$8,000

TOTAL OF ABOVE COSTS ..... \$196,000.

Hope this is helpful. Please call to discuss, or if you have any questions.



Kurt Lauer, President  
LAUER ARCHITECTS

memo.1

# NH LAND AND COMMUNITY HERITAGE REGISTER - CALL FOR PROJECTS - 2006

**DUE DATE: December 31, 2005**

23

Please complete a separate form for each project in your community and e-mail 1 photo per project to: [info@lchip.org](mailto:info@lchip.org).

Additional forms can be downloaded from our website at [www.lchip.org](http://www.lchip.org). Please make note of any financial or personal information you would like kept confidential.

**City/Town where project is located:** Manchester

**Project Name:** Weston Tower

**Agency/Organization:** City of Manchester

**Contact Name:** Dennis A. Hebert

**Phone:** (603) 624-6450

**Email:** [dhebert@ci.manchester.nh.us](mailto:dhebert@ci.manchester.nh.us)

**Type of Project:** Place "X" in appropriate space below.

☐ Land Conservation  
☒ Historic Preservation  
☐ Study

**Resource Details:** (Briefly describe resource: type of land, acreage, year building was constructed, name of building.)

The Weston Observatory was dedicated on September 6, 1897 and is located at the summit of Oak Hill. The Weston Observatory is constructed of NH granite and stands 66 feet in height from base to finial. The floor of the outlook is 50 feet above ground. The summit of Oak Hill is 537 feet above sea level and the top of the observatory is 360 feet higher than Elm Street.

**Estimated Total Project Cost (TPC):** \$196,000

**Estimated amount to be requested from LCHIP:** \$98,000

**Estimated year for project completion:** ☒ 2006 ☐ 2007

**Has the resource been identified in a local, regional or state plan for protection? If yes, please describe below in 10 words or fewer.** ☒ Yes ☐ No

Designated on the National Register of Historic Places.

**Brief description of potential project, including how your project is of local, regional and/or statewide or national significance. Include threat to resource and economic value associated with project. (50 words or fewer):**

The Weston Observatory is a 19<sup>th</sup> century monument that is a key part of Manchester's historical heritage. As such it is a resource that transcends any economic benefit as the loss of this structure would be a cultural tragedy. It defines Manchester as a community.

**\*\* This document should not exceed one page \*\***


Mail to: LCHIP, 10 Dixon Avenue, Concord NH 03301. You may also fax your submission to 603-224-5112. All submissions must be postmarked by December 31, 2005 in order to be included in the 2006 Register.

24



# CITY OF MANCHESTER

## Office of the City Clerk

6/7/05 - Ref. to  
CIP staff for report  
back at Sept. mtg.  
re:  *Sundling*

Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Committee on Community Improvement

From: *Leo*  
Leo R. Bernier  
City Clerk

Date: May 6, 2005

Re: Black Brook/Maxwell Pond

Please be advised that on May 3, 2005, the Board of Mayor and Aldermen voted to retain and repair the dam and refer the report of the Committee on Lands and Buildings to the Committee on Community Improvement.

Enclosed is a copy of the report reflecting actions taken.

Enclosure



To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that the Black Brook/Maxwell Pond Stream Restoration Proposal be referred to the full Board of Mayor and Aldermen for presentation.

May 3, 2005.

In Board of Mayor and Aldermen.

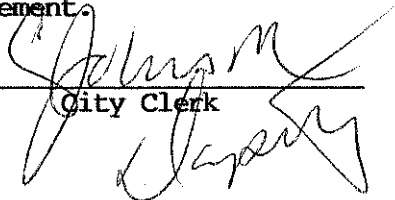
On motion of Alderman Forest, duly seconded by Alderman Porter, it was voted to retain and repair the dam.

On motion of Alderman DeVries, duly seconded by Alderman Smith, it was voted to refer to the Committee on Community Improvement.

Respectfully submitted,

*L.R. Bunker*

Clerk of Committee

  
\_\_\_\_\_  
City Clerk

74

# Manchester Urban Ponds Restoration Program

One City Hall Plaza, Manchester NH 03101 (603) 624-6450 [www.manchester.nh.gov/UrbanPonds](http://www.manchester.nh.gov/UrbanPonds)

August 6, 2004

Lands & Buildings Committee  
Honorable Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

## Re: Black Brook/Maxwell Pond Stream Restoration Proposal

Honorable Committee Members:

The Manchester Urban Ponds Restoration Program (UPRP) was created in 2000 in an attempt to restore the city's urban ponds to their historic uses (such as boating, fishing, or swimming). The program attempts to promote public awareness, education and stewardship, reduce pollutant loading to improve water quality, maintain or enhance biological diversity, and provide improved recreational uses at each pond. One of the ponds in the program is Maxwell Pond.

Maxwell Pond has existed since 1900 when a dam was erected on Black Brook for the purpose of ice harvesting. Since that time the pond has been an ecosystem in need of restoration, since it has seen increased impacts from surrounding and upstream land uses over the last 50 years.

In 2001, I initiated an advisory committee comprised of environmental professionals to assess possible options for the restoration of the Maxwell Pond/Black Brook corridor. The initial discussions included dam removal as part of a larger Black Brook Corridor Restoration Project. There are many justifiable reasons for this option. First, the dam (currently in disrepair) no longer serves its original purpose, and is costly to maintain on a yearly basis. Second, the pond no longer resembles what it once was, and is no longer being used as a swimming area. Third, restoring Black Brook would enhance biological diversity and open up approximately 6 miles of unimpeded anadromous fish habitat from the Merrimack River upstream to Black Brook. This type of project, in the true spirit of restoration, certainly fits the scope and intent of the Manchester Urban Ponds Restoration Program.


Those on the advisory committee include representatives from the NH Department of Environmental Services, the NH Fish & Game Department, Trout Unlimited, the National Park Service, the Manchester Parks, Recreation & Cemetery Department, the Manchester Conservation Commission, and others. Each entity has been crucial in assisting the Urban Ponds Restoration Program with the design of a feasibility study, pre-restoration monitoring, and the likelihood of success of dam removal and habitat restoration at this site.

Through many hours of fieldwork and meetings, we have completed an exhaustive study of the impounded area to better understand the impacts of dam removal at this site. Since this is a City owned dam, the City holds the final determination of whether to move forward with the restoration of Black Brook by removing the impoundment. Considering such factors as timing, funding, dam maintenance, and habitat benefit, this is a rare opportunity for Manchester to restore at least some of what has been lost over the years.

In this period of rising environmental awareness, I ask that the Committee support this Urban Ponds Restoration Program initiative for the good of Manchester.

Thank you for your consideration.

Respectfully submitted,



Art Grindle

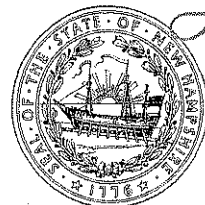
Urban Ponds Restoration Program Coordinator

11-15-2004  
60 Forward +  
have PH +  
inform

Committee  
when PH  
will be held.  
1/5/05 - Remanded  
took



The State of New Hampshire  
*Department of Environmental Services*



Michael P. Nolin  
Commissioner

March 15, 2004

Board of Mayor and Aldermen, Committee on Lands and Buildings  
City of Manchester  
1 City Hall Plaza  
Manchester, NH 03101

Dear Committee Members:

The Black Brook Advisory Committee (BBAC) was created in 2002 in order to investigate the feasibility and scope of stream restoration activities along the Black Brook corridor. The BBAC is comprised of representatives from The City of Manchester Conservation Commission and Parks and Recreation Department, Trout Unlimited, the National Park Service and the Department of Environmental Services. Several collaborative efforts are currently underway that will provide detailed recommendations and restoration strategies geared toward returning Black Brook to a more natural condition and function.

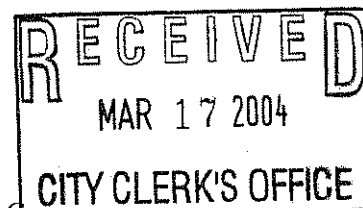
One of the major restoration initiatives identified by the BBAC is to investigate the potential removal of the dam on Maxwell Pond. The City of Manchester is currently faced with substantial financial obligations to repair and maintain the dam in order to maintain safety requirements and annual inspection fees etc. The City of Manchester wouldn't have to contribute any financial resources to a restoration project involving dam removal at Maxwell Pond.

The Black Brook Advisory Committee would like to request that a special meeting be convened by the Committee on Lands and Buildings to receive an informational presentation on the proposed Black Brook restoration efforts and specifically, the potential removal of the Maxwell Pond Dam. The presentation will focus upon restoration efforts, predicted benefits, financial incentives and the abundance of funding opportunities currently devoted to this project. Approximately 45 minutes would be required for the presentation and question and answer period to follow. Ultimately, we are seeking the approval of the Committee on Buildings and Lands to move forward with this effort and to provide a positive recommendation to the Board of Mayor and Alderman. Convening this proposed meeting by the end of April would be greatly appreciated as several of our funding sources are time sensitive. Please contact either of us with a proposed date and time or if you would like to discuss this request further. Thank you.

Sincerely,

Stephen C. Landry  
NHDES, Merrimack Watershed Supervisor  
(603) 271-2969

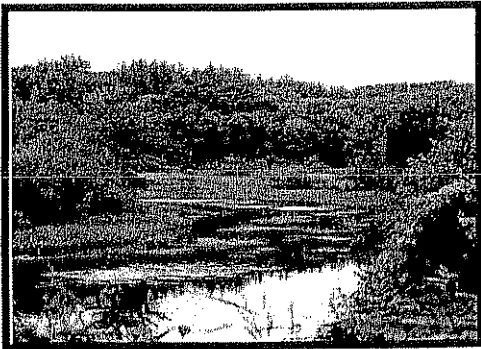
Jennifer Drociak  
Manchester Conservation Commission  
(603) 559-0028



24

## MAXWELL POND DAM REMOVAL: RESTORATION OF BLACK BROOK IS FEASIBLE

### HISTORY OF MAXWELL POND



Maxwell Pond was created by the installation of a dam on Black Brook in 1900. The pond was reportedly named for A.H. Maxwell, who owned the Manchester Coal & Ice Company at the time when ice was harvested there. Ice harvesting took place in the 1930's and '40's, when Maxwell Pond was considered the best source in Manchester for pure ice. The company was located upstream and would keep the ice cold with hay-bales and sell it year round.

Until the late 1950's, Maxwell Pond was a popular for swimming, picnicking, and fishing in the summer. In the winter months the pond provided a spot for skating, bonfires and hockey games. It was even considered for a secondary

municipal water source for the City of Manchester, but the idea was apparently abandoned sometime in the 1960's. In the late 1950's and early 1960's Maxwell Pond began to change when a cement company located upstream began impacting Black Brook by washing sediment into the streambed and impoundment.

### WHY REMOVE DAMS?

There are more than 4,800 active and inactive dams in the State of New Hampshire. Many of these dams were built during the Industrial Revolution in the 19<sup>th</sup> and early 20<sup>th</sup> centuries, and they played central roles in New Hampshire's economic and societal growth during that period. But as technological and societal needs have changed, so too has the need for some dams.

Many New Hampshire dams and their impoundments enable and enhance values recreational uses, such as boating, fishing, and swimming. A smaller number of New Hampshire's dams provide important services such as water supply and flood control. But some dams, particularly those that are old, unsafe and uneconomical, may be good candidates to consider for removal.

Dams were historically built with little, if any, consideration to their impact on river systems. In the last several decades, resource managers have learned that dams cause environmental damage, that free-flowing rivers play a vital role in ecosystem health, and the selective dam removal can be both efficient and effective.

Selective dam removal can eliminate a public safety hazard, relieve a dam owner's financial and legal burdens and restore a river to a healthier, free-flowing condition. Consequently, some dam owners are taking a second look at their dams.

### WHY REMOVE MAXWELL POND DAM?

Over the last 40-50 years, the community has not been able to swim in Maxwell Pond due to increases in sediment load from upstream sites over time. Today, the pond (which had a maximum depth of 8 feet in 1954) has a maximum depth of just 4 feet. Clearly the land uses upstream have had an impact on Maxwell Pond and historical activities have not taken place at the pond in many decades.

The possibility of restoring Black Brook by removing the Maxwell Pond dam came about as one of several corridor-wide efforts to restore Black Brook. These supplemental projects include riparian/wetland work upstream from Maxwell Pond near the City's transfer station, and brook restoration planning further upstream near Wakefield Materials.

### WHAT ARE THE FACTORS OF DAM REMOVAL?

The process of selective dam removal looks at several factors such as possible wetland impacts, fish and wildlife impacts, social impacts, water quality and quantity impacts, historical resource impacts, sedimentation impacts, floodplain impacts,

#### BENEFITS OF SELECTIVE DAM REMOVAL

- Elimination of a public safety hazard.
- Cost savings to taxpayers and dam owners.
- Improvement to water quality.
- Elimination of barriers to fish and other aquatic species.
- Restoration of river habitats.
- Creation of new, river-based recreational opportunities.

and aesthetic impacts. It is the **environmental issues** that often trigger consideration for dam removal, but it is typically the **economic issues** that are the pivotal decision factor since it is, in many cases, less expensive to remove a dam than to maintain and repair it on a yearly basis. Engineering issues are typically straightforward, but it is the **social issues** that are the most challenging aspect. 24

## **ENVIRONMENTAL ISSUES**

Dams can have many ecological impacts on rivers. They can block fish and other aquatic species from moving throughout a river system to access spawning sites and other critical habitats. Dams can hold back and cause buildup of sediment, woody debris, and other materials that would have naturally been disturbed throughout the river, playing important roles in providing nutrients and habitat for plants and animals downstream. Dams can increase water temperatures and decrease dissolved oxygen availability in impoundments, forcing many native river species out because they can't live under those conditions. Dams can also flood wetlands, floodplain forests and other ecosystems that naturally occur along the river's edge and serve valuable purposes.

The act of removing a dam may seem like a radical event to a river and the species that live in it, but rivers have proven themselves to be very resilient and able to "heal" quickly, based upon many dam removals that have taken place nationwide. Previously submerged lands revegetate rapidly, typically within a few weeks during the growing season. Fish populations and species diversity commonly increase in the restored stretch of the river within the first year after a dam is removed. Significant water quality improvements are often seen in a similarly short amount of time, depending upon conditions.

## **ECONOMIC ISSUES**

The cost of keeping a dam safe, particularly when the dam is no longer serving an economic function, can represent a significant burden to the dam owner. Dam ownership requires ongoing financial responsibility. Sometimes the costs of operation and maintenance, liability protection, annual registration fees and other obligations of dam ownership may outweigh the benefits derived from the dam. Studies show that repairing a dam can often cost three times more than removing that dam. In addition, there are many potential funding sources. In this case, there are funding sources available to the City of Manchester from the Manchester Urban Ponds Restoration Program (UPRP), Department of Environmental Services (DES), NH Fish & Game Department (NHFG), Trout Unlimited (TU) among others. There would most likely be no cost to the City for dam removal, and all partners have been interested in seeking river restoration of this area.

## **SOCIAL ISSUES**

Many people have concerns regarding dam removal, such as "will the river/waterbody disappear?" "will flooding occur?" or "will all the fish die?" Some concerns are based on lack of information while others are value-based. Many share both sets of concerns. However, proactive discussion rather than reactive decisions typically result in creative solutions.

## **WHAT PRE-RESTORATION WORK HAS BEEN COMPLETED?**

During the Winter of 2001, DES and UPRP dug 310 holes in Maxwell Pond to examine sediment depth and locate the original brook channel. Sediment chemistry was then examined, and no contaminants were found. TU has been involved with surveying and aerial topographical mapping to examine channel morphological work. DES, NHFG, and TU also collected fish at four sites on Black Brook (two upstream from the impoundment and two downstream) to survey total population, weight, and lengths of the fish. At these same sites, macroinvertebrates (stream insects) were surveyed. Additional pre-restoration work (to be completed Summer 2003) will include a survey of fish inside the impoundment and additional channel cross-section work.

## **WHAT IS THE TIMEFRAME FOR POTENTIAL DAM REMOVAL AT MAXWELL POND?**

## **FOR MORE INFORMATION**

Contact the NH Department of Environmental Services, Water Division, Dam Bureau, River Restoration Coordinator at (603) 271-3406 or e-mail [sjindloff@des.state.nh.us](mailto:sjindloff@des.state.nh.us). OR

The Manchester Urban Ponds Restoration Program at (603) 624-6450 or [agrindle@ci.manchester.nh.us](mailto:agrindle@ci.manchester.nh.us)

24

## Black Brook Dam - Manchester, NH

Annual Maintenance Costs Incurred by Parks, Recreation and Cemetery Department

### City of Manchester - Maintenance and Associated Costs

Work Description	Frequency	Year Completed	Cost	Annual Cost
Annual Maintenance	Yearly	2002	\$ 950.00	\$ 950.00
Dam Inspection by NHDES	Yearly	2002	\$ 300.00	\$ 300.00
Emergency Action Plan (EAP)	5yrs.	1998	\$ 14,200.00	\$ 2,840.00
Repair & Improvements	15 yrs	1986	\$ 20,741.60	\$ 1,382.77

Average Annual Costs \$ 5,472.77

24

October 21, 2003

Sally Fellows  
Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

**Re: Lands & Buildings Committee Meeting Agenda for December 16, 2003**

Dear Ms. Fellows:

I am writing to request that the Black Brook Advisory Committee be placed on the Lands & Buildings Committee agenda for Tuesday December 16, 2003.

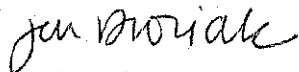
The Black Brook Advisory Committee includes members from the Manchester Conservation Commission, Parks & Recreation Department, Department of Environmental Services, and other organizations. Their focus has been on Maxwell Pond dam removal and Black Brook river restoration.

During this meeting the Black Brook Advisory Committee would like to discuss the feasibility of dam removal/river restoration, the alternative of dam repair, monetary costs associated with and ecological components of both options. The Black Brook Advisory Committee is ideally looking for an Aldermanic vote in favor of dam removal/river restoration and would be willing to give a second presentation to the Mayor and Board of Alderman afterwards, if necessary.

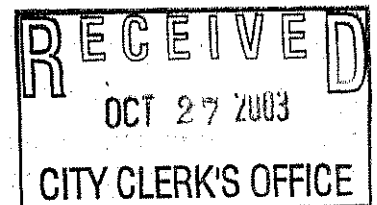
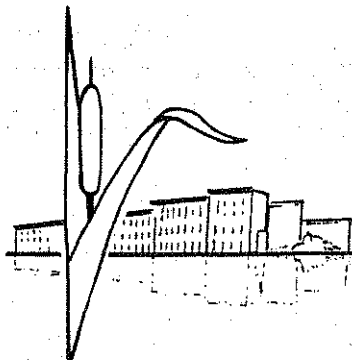
Please let me know if the Black Brook Advisory Committee will be on the Lands & Buildings Committee agenda for Tuesday December 16, but contacting me at 647-1826 or [jen.drociak@nh.gov](mailto:jen.drociak@nh.gov).

Thank you and I look forward to hearing from you.

Sincerely,



Jen Drociak  
Manchester Conservation Commission



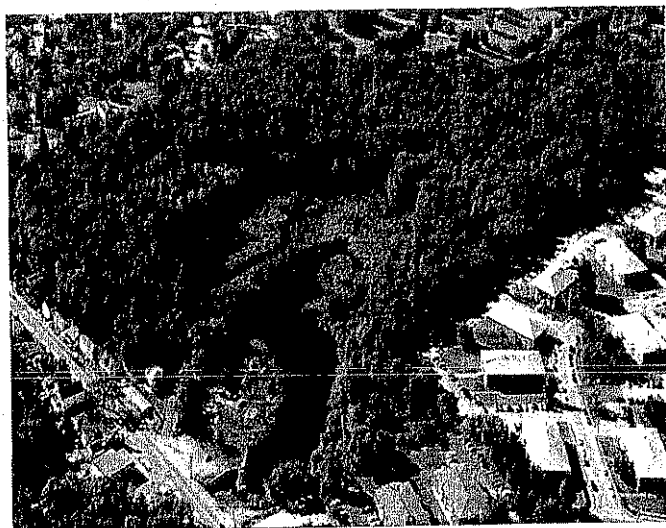
Mayor's Office, One City Hall Plaza, Manchester, NH 03101 (603) 624-6450

**MANCHESTER  
CONSERVATION  
COMMISSION**

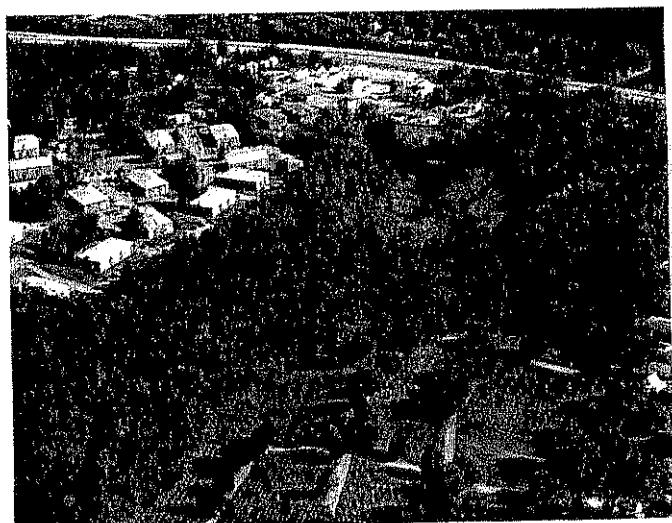
Printed on recycled paper ♻️



black\_brook-19.jpg



black\_brook-20.jpg



black\_brook-22.jpg



black\_brook-23.jpg



24

**Black Brook Dam Removal  
Manchester, NH  
Cost Estimate**

Page 1

11/15/2004

I. <u>LABOR (4 men crew)</u>	Labor Cost	Duration (days)
Mobilization		3
Labor Cost - (\$23.46/hr x 8 hrs/day x 4men x 3 days)	\$2,252.16	
Site Preparation & Water Control		2
Labor Cost - (\$23.46/hr x 8hrs/day x 4 men x 2 days)	\$1,501.44	
Demolition and Debris Removal		10
Labor Cost - (\$23.46/hr x 8 hrs/day x 4men x 10days)	\$7,507.20	
Demobilization and Restoration		8
Labor Cost - (\$23.46/hr x 8 hrs/day x 4 men x 8 day)	\$6,005.76	
<b>Total Labor Cost=</b>	<b><u>\$17,266.56</u></b>	
<b>Total # of Days=</b>		<b><u>23</u></b>
II. <u>EQUIPMENT</u>		
In-House Rental (See attached "Dam Project Equipment Rental sheet for details)		
	\$4,652.00	\$4,652.00
Rental - Excavator w/ Hammer (1 week @\$3,500/wk)	\$3,500.00	
Rental - Excavator w/ thumb (2 weeks @ \$2,500/wk)	\$3,000.00	
<b>Total equipment cost =</b>	<b><u>\$11,152.00</u></b>	
III. <u>MATERIALS</u>		
Misc. - rip-rap, gravel, turbidity curtains, silt fence, etc.	\$6,000.00	
<b>Total Materials Cost =</b>	<b><u>\$6,000.00</u></b>	

24

**Black Brook Dam Removal  
Manchester, NH  
Cost Estimate**

Page 2

11/15/2004

**V. PLANNING & PROJECT OVERSIGHT**

4 weeks @ \$1,500 per week \$6,000.00

In-State Travel- 4 weeks @ 60mi/day, \$.375/mi \$450.00

**Total Engineering Cost = \$6,450.00**

**VIII. Summary**

A. Labor \$17,266.56

B. Equipment \$11,152.00

C. Materials \$6,000.00

G. Planning & Project Oversight \$6,450.00

F. 20% contingencies \$8,173.71

**Total Project Cost = \$49,042.27**

## Dam Project - Equipment Rental

### Project Estimate

Dam Project: Black Brook Dam Removal

Dam No.: PD 150.07

Equipment/Item	Class	No. of Days	Daily Rate	No. of Hours	Hourly Rate	Total \$
Brush Hog - WOODS	N/A		\$35.00		\$0.00	\$0.00
Brush Hog - JOHN DEERE	N/A		\$35.00		\$0.00	\$0.00
Brush Hog - JOHN DEERE	N/A		\$35.00		\$0.00	\$0.00
Compressor, Air (Le-Rol) (TR-552)	11001	14.00	\$11.95	84.00	\$2.22	\$353.78
Crane, Drott (ES-131)	19009		\$73.37		\$5.55	\$0.00
Crane, Quickway (ES-116)	19009		\$73.37		\$5.55	\$0.00
Crane, Quickway (ES-118)	19009		\$73.37		\$5.55	\$0.00
Dozer Backhoe TD-7	49003		\$31.78		\$3.00	\$0.00
EXCAVATOR - CASE 9010D	N/A		\$206.40		\$23.80	\$0.00
Jackhammer	N/A	5.00	\$24.00		N/A	\$120.00
Loader, Michigan (ES-135)	33002		\$52.85		\$4.00	\$0.00
Loader, Michigan (ES-77)	33002		\$52.85		\$4.00	\$0.00
Mower, Slope Master	49001		\$59.08		\$4.27	\$0.00
Mowers, Ferris	N/A		\$25.00		\$2.25	\$0.00
Mowers, Lawn (Small)	N/A		\$14.50		\$1.50	\$0.00
Saw, Hydraulic Concrete (18hp)	N/A	5.00	\$90.00	8.00	\$25.50	\$454.00
Saw, Brush	N/A		\$14.25		\$1.90	\$0.00
Saw, Chain (16"-19" blade)	N/A		\$14.25		\$1.90	\$0.00
Stomper, Stone/Compaction	N/A		\$37.50		\$4.69	\$0.00
Tractor, Ford	49001		\$39.08		\$4.27	\$0.00
Tractor, John Deere (no backhoe)	49001		\$39.08		\$4.27	\$0.00
Tractor, John Deere w/backhoe	49003		\$31.78		\$6.00	\$0.00
Trailer, 21-TON Rogers (TR-626)	53002	4.00	\$12.17	20.00	\$2.43	\$97.28
Trailer, Low-Bed 12-Ton (TR-550)	53002		\$12.17		\$2.43	\$0.00
Trailer, Hudson (TR-647)	53002		\$12.17		\$2.43	\$0.00
Trailer, Paquesa (TR-670)	53002		\$12.17		\$2.43	\$0.00
Trailer, Paquesa (TR-836)	53002		\$12.17		\$2.43	\$0.00
Trailer, Utility PJ (TR-464)	53002		\$12.17		\$2.43	\$0.00
Trailer, Const. Office (TR-???)	53007		\$67.87		N/A	\$0.00
Trimmers, Weed	N/A		\$14.25		\$1.90	\$0.00
Truck, 2-Ton Dump (ES114)	55010		\$44.26		\$2.89	\$0.00
Truck, 5-Ton Dump (ES115)	55011		\$41.62		\$5.36	\$0.00
Truck, 10-Wheel Dump (ES-110)	55012	20.00	\$50.52	120.00	\$7.51	\$1,923.60
Welder/Generator	11001	10.00	\$11.95	60.00	\$2.22	\$252.70
Wood Chipper 16T-300 (TR-551)	N/A		\$75.75		\$10.10	\$0.00
Wood Chipper (ES-133)	N/A		\$75.75		\$10.10	\$0.00
Wood Chipper 6" (TR-755)	N/A		\$42.25		\$5.90	\$0.00

Equipment/Item	Class	No. of Days	Daily Rate	No. of Miles	Cost/Mile	Total \$
1 Ton Crew Cab (ES113) Bill	55009	20.00	\$33.75	1,200.00	\$0.15	\$855.00
1 Ton Crew Cab (ES117) Bat Truck	55009		\$33.75		\$0.15	\$0.00
1 Ton Crew Cab (ES152) Jim	55009		\$33.75		\$0.15	\$0.00
1 Ton Dump Truck (ES 153)	55009		\$33.75		\$0.15	\$0.00
3/4 Ton PU Truck (ES 42) Chris	55015	20.00	\$23.75	1,200.00	\$0.10	\$595.00
3/4 Ton PU Truck (ES 44)	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES121) Old	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES151)	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES155)	55015		\$23.75		\$0.10	\$0.00
1/2 Ton Plow Truck (ES122)	55008		\$19.93		\$0.08	\$0.00

**PAGE TOTAL: \$4,651.36**

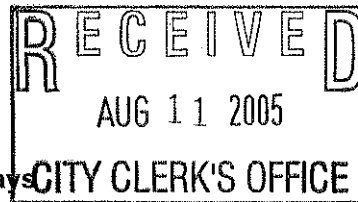
Signature: James W. Gallagher, Jr., P.E., Chief Water Resources Eng

Date \_\_\_\_\_



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487



**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

**RECEIVED**

~~AUG 11 2005~~

CITY SOLICITOR'S OFFICE

August 8, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Re: Graffiti Removal Program**

Dear Committee Member:

The Graffiti Removal Program has been very successful. We have removed graffiti from within the City's right-of-way and have worked with the Parks & Recreation Department to remove graffiti within park areas.

We are currently expanding the program to private property and would like the Committee's opinion regarding the proposed policy. Attached, is the policy which states that the graffiti must be visible from the City's right-of-way, we will not remove graffiti above the first floor of buildings and we will not paint over graffiti on private property.

It is the recommendation of the City Solicitor's Office, that we charge a fee for removing graffiti from private property. Your assistance in finalizing our policy would be greatly appreciated.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Mike Colby  
Stephen M. Tierney

Encl.

**Manchester Graffiti Removal Program**  
**ENTRY PERMIT TO REMOVE GRAFFITI**

25

Print out this graffiti access release form, fill it out, mail it or walk it into the Highway Department at 227 Maple Street, 03103. An original signature of the property owner or authorized agent representing the property owner is required.

THE UNDERSIGNED, owner/authorized agent, (circle one) of the improved real property located at:

\_\_\_\_\_  
Manchester, New Hampshire, does hereby authorize City of Manchester employees to enter upon and remove the graffiti (including a brief description of drawing or slogan), located at said address from the \_\_\_\_\_ day of \_\_\_\_\_ to one year later, subject to the following terms and conditions:

1. The undersigned acknowledges that he has not caused, allowed or permitted the placement of the aforementioned graffiti, and that the undersigned will cooperate with the City of Manchester in ascertaining the identity of the person or persons responsible for said graffiti, prosecuting said person or persons, and collecting from said person or persons any costs incurred by the City of Manchester in the removal of said graffiti.
2. The City of Manchester, through its authorized employees or contractual agents, is hereby authorized to enter the aforementioned property of the undersigned to remove graffiti from said premises. I understand that the process for removing graffiti is by a high pressure hot water treatment.
3. It is also understood that this authorization is given for the removal of the current incident of graffiti and all future incidents of graffiti which occur within the next one (1) year so long as the undersigned is owner of the subject property. Only verbal verification of continued ownership will be obtained during this one (1) year period for removal of any subsequent graffiti incidents.
4. It is understood that the undersigned shall not be charged for said services and that in consideration of the aforementioned services, the City of Manchester shall not be liable to the undersigned for any damage to person or property occasioned in the removal of said graffiti, including damage to the person or property of the undersigned. The undersigned acknowledges that the City of Manchester does not guarantee either the workmanship or the success of the work of removal of said graffiti or the results obtained and that the City of Manchester, its agents and contractors are released by the undersigned from all claims, damages and suits that the undersigned, or his or her heirs or successors in interest may have by reason of the failure of the City to perform said work of removal in a satisfactory or workmanlike manner or by reason of the failure of the City to exercise ordinary care resulting in damage to person or property of the undersigned.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at Manchester, New Hampshire.

\_\_\_\_\_  
Print Owner or Authorized Agent's Name

\_\_\_\_\_  
Address of Owner

\_\_\_\_\_  
Owner or Authorized Agent's Signature

\_\_\_\_\_  
Daytime Telephone

## **POLICY ON GRAFFITI REMOVAL ON PRIVATE PROPERTY**

The City of Manchester has made a commitment to clean up graffiti in the City. Including its removal from public areas and private premises visible from the public area. Contact the Highway Department at 624-6444, to report graffiti.

1. A completed owner request form must be submitted to the Highway Department before any work is started.
2. The City will only remove graffiti on private property which is visible from the City's right-of-way and is safely accessible by our equipment and personnel.
3. The City does not remove graffiti from above the first floor of buildings, objects such as garbage containers, or other surfaces as determined by the City.
4. The City utilizes a high pressure water machine for graffiti removal. If determined by the City, that this method of removal is not appropriate, the City will not remove the graffiti, i.e. the City will not paint over graffiti on private property.

25

DRAFT

August, 2005

**Re: Graffiti Removal**

Dear \_\_\_\_\_:

It has been brought to our attention that there is graffiti located on your building/property located at \_\_\_\_\_. The City currently has a program to assist property owners in removing graffiti. Attached are the requirements of this program.

The City of Manchester has made a commitment to improve the local environment by keeping the City clean and free of graffiti from public areas and private premises adjoining the public areas, where practicable. We recommend tht you remove the graffiti from your property or complete the attached form and return it to the Highway Department.

Should you have any questions pertaining to this matter, please feel free to contact me at this office.

Very truly yours,

Stephen M. Tierney  
Chief of Hwy. Operations

/cd

Encl.



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

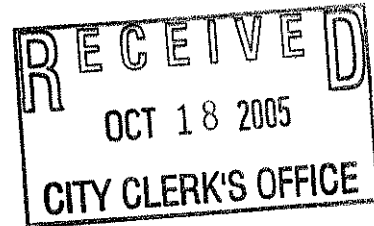
**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

October 17, 2005  
#05-097



C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Alderman Daniel P. O'Neil, Chmn.

**Re:** *City's Graffiti Removal Program*

Dear Alderman:

I thought it would be beneficial to the C.I.P. Committee if I gave my position on the removal of graffiti off private property through the City's Graffiti Removal Program.

I believe our first priority should be the control and removal of graffiti in street right-of-ways, parks and off public buildings. However, I do feel that we must be willing to work with the private sector to also address graffiti on private property if we want to accomplish our ultimate goal of a graffiti free City. This doesn't mean we should be tasked with removing all graffiti off private properties. Our first step should be to correspond with a private property owner and ask that they address graffiti on their property. If we feel that they have the means on their own to address graffiti, they should. (In the future, we may want to develop ordinances giving us enforcement authority to require graffiti removal.) However, I believe I should have the flexibility on a "case-by-case" basis to remove graffiti off private property, with our power washer, if the graffiti is on the ground level and the graffiti is clearly visible to the street. I further feel this service should be provided free of charge, because on many surfaces there may still be some remainder or shading that can't be completely removed. If you charge for this service, the customer will demand a perfect job.

I know some will say that there is enough graffiti on public property to keep us busy for years and that is true. However, I do feel that if I had to remove graffiti off 10 street signs compared to one private building fronting on Elm Street, the removal of graffiti off the Elm Street location would have the greater benefit to the residents of Manchester and the Program.



October 17, 2005  
Pg. (2)

25

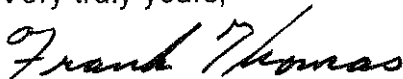
By removing graffiti off private structures on a "case-by-case" basis, our Department can make the determination if the work should be done based on the following:

- 1) Is the graffiti a priority for removal because it's an eyesore or offensive to the public?
- 2) Do we feel that the property owner has the resources to remove it on their own?
- 3) Is the graffiti on a surface that we can remove it without causing damage and without having to paint over it? (We will not paint private surfaces.)
- 4) Does the private work fit reasonably with our schedule?

In conclusion, it would be my intent to spend the majority of our time removing graffiti off public properties, while making the private sector aware of their responsibilities and only stepping in when I feel it's in the best interest of the City.

I am available to answer any questions you may have on this matter.

Very truly yours,



Frank C. Thomas, P.E.  
Public Works Director

/c